

PROSPECTUS 2020-21



MDU-CENTRE FOR PROFESSIONAL AND ALLIED STUDIES, GURUGRAM

(A Satellite Centre of Maharshi Dayanand University, Rohtak)

(NAAC Accredited A⁺ Grade)

FOR ADMISSION TO
PROGRAMS OFFERED
BY MDU- CPAS



MAHARSHI DAYANAND
UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

विश्वविद्यालय कुल गीत

ॐ भूर्भुवः स्वः तत्सवितुर्वरेण्यम्,
भर्गो देवस्य धीमहि धियो यो नः प्रचोदयात्॥

अनुसन्धान से, विज्ञान से हम ज्ञान को अर्जित करें
निःस्वार्थ हो श्रम भाव को इस राष्ट्र को अर्पित करें।

ऋषि कुल का सम्मान ही, हम सबका स्वाभिमान हो
जब कोई व्यवधान हो, अनुष्ठान हो, व्याख्यान हो।

संगम है कला संस्कृतियों का,
संचय उत्तम मनोवृत्तियों का।

ज्ञान का षूँजे तराना है,
वेदों को जग ने माना है।

विकृतियों का दमन करें,
ऋषि कुल तुमको नमन करें।

राष्ट्र का नव निर्माण हो,
ऋषि कुल तुमको प्रणाम हो,

ऋषि कुल तुमको प्रणाम हो,
ऋषि कुल तुमको प्रणाम हो,

ऋषि कुल तुमको प्रणाम हो,
ॐ भूर्भुवः स्वः॥॥॥



Maharshi Dayanand University, Rohtak named after the great social reformer, Maharshi Dayanand Saraswati is committed to promote inter-disciplinary higher education and research. Maharshi Dayanand Saraswati, the founder of the Arya Samaj, was one of the great social reformers of India. He was born in 1825 in Tankara, Gujarat. With an Indigenous orientation, he wanted to bring a new social, religious, economic and political order in India. Taking inspiration from the Vedas, he criticized evil practices like idolatry, caste system, untouchability, child marriage and gender inequality. He founded the Arya Samaj with the aim to promote noble ideas, which are universally true to humanity. Swami Dayanand ji vigorously advocated that all men and women have right to education and study Vedas. He always advocated truth and knowledge as enshrined in the following principles of Arya Samaj:

- One should always be prepared to accept truth and reject falsehood.*
- One should always promote knowledge and dispel ignorance.*

True to the ideals of great social reformer, Maharshi Dayanand University, Rohtak has continuously and consistently strived to inculcate the character building, dissemination of knowledge and dispel ignorance among its students through proactive teaching-learning and research.

Vision & Mission of the University

VISION

The University aspires to be a leading 'transformative learning community' recognized world-wide for excellence in teaching, research and service and as a catalyst for intellectual, social, cultural and economic development.

MISSION

The University is committed to transform lives and serve the society through pursuit of excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services. To achieve its Vision and Mission, the University will endeavour:

1. To provide intellectually inspiring, academically challenging and supportive environment conducive to positive personal growth.
2. To provide a comprehensive education, benchmarked against the highest global standards.
3. To engage in innovative, high-impact and leading-edge research within and across disciplines.
4. To produce graduates of distinction committed to academic/professional excellence and lifelong learning.
5. To provide a safe, healthy and sustainable workplace.
6. To act in partnership with the community over the generation, dissemination and application of knowledge.
7. To act as a gateway and forum for scholarship with rest of the world.

CORE VALUES

Academic Excellence: University strives for the uncompromising quality and highest standard of excellence in teaching, learning, research and scholarship across various disciplines.

Pursuit of Excellence in Research and Innovation: University is driven by research and innovation and ensures continuous engagement in the scholarly activities in the pursuit of innovation, creativity and excellence.

Morality and Ethics: University upholds the highest ethical values, integrity and professionalism and an unwavering commitment to academic freedom, transparency and accountability.

Social Commitment and Inclusiveness: University commits to nurture and preserve an environment of safety, trust, mutual respect, equality and diversity in its all endeavors to ensure fairness and inclusiveness.

Environmental Sustainability: University is aware of its environmental responsibilities and embraces principle of sustainable development to ensure that any adverse environmental impact of its activities is minimized.

Service: University seeks to serve the diverse, personal and professional development need of its constituents and encourages habit of engagement, caring, and civic responsibility by emphasizing a connect between service, excellence and career growth.

CHARTER OF GRADUATE ATTRIBUTES

Maharshi Dayanand University, Rohtak aspires to be a leading “transformative learning community” recognized worldwide for excellence in teaching, research and service. It aims to be a catalyst for intellectual, social, cultural and economic development. Vision of “transformative learning community” will be achieved by accumulating corresponding graduate attributes.

Graduate attributes engage knowledge, skills, competencies, and character traits of students which an institution aims to develop in its students. These attributes are fizzle to employability skills and program learning outcomes that will consequently enhance their contribution to their profession as well as to the society.

University has developed a **charter** of graduate attributes that guides its all academic and co-curricular activities for accomplishment of vision, mission and core values of the University.

Personal	Intellectual	Professional	Social & Cultural
Physical and Emotional Well Being	Domain Knowledge	Profession Specific Skills and Competence	Positive outlook towards diversity
Behavioral Skills	Problem Solving Capabilities	Commitment and Integrity	Societal Engagement
Communication Skills	Creativity and Innovativeness	Entrepreneurial Skills and Capabilities	Commitment towards Environment
Team Spirit and Leadership	Analytical Competence	Global Perspective	Global Citizenship

MODEL FRAMEWORK FOR DEVELOPING GRADUATE ATTRIBUTES

Personal	Intellectual	Professional	Social & Cultural
Yoga and Meditation	Inculcation of Conceptual Skills	Add-on Skills and Value added Programmes	Diversity Amalgamation Initiatives
Soft Skills Training	Self-Learning Activities	Addressing Professional Ethics & Etiquette Issues	Outreach Programmes
Cultural Activities	Participation in Group Discussions/ Workshops/ Seminars	Entrepreneurship Development Programmes	Volunteering for Social and Community Services
Team Building Activities	Dissertations/ Case Studies/ Industrial Visits /Field Activities/ Live Projects	Innovative Initiatives through Incubation Centre	Initiatives for Environment Sustainability & Accountability
Sports and other Outdoor Activities	ICT Skills	Career Counselling and Placement Activities	Initiatives for Global Peace, Harmony and Understanding
Students participation in Academic, Co-Curricular and Student Centered Activities	Outcome Based Learning	Live and Simulated Projects for Global Understanding	Promoting Cultural Heritage



CONTENTS

	VICE-CHANCELLOR'S MESSAGE	2
	OFFICERS OF THE UNIVERSITY	3
SECTION I	KEY DATES FOR ADMISSION PROCESS	4
SECTION II	PROGRAMS OFFERED, DURATION, INTAKE AND ELIGIBILITY	7
SECTION III	PROGRAM-WISE SEAT MATRIX	8
SECTION IV	INSTRUCTIONS FOR CANDIDATES	9
	PART A HOW TO APPLY FOR ADMISSION TO VARIOUS PROGRAMS	9
	PART B INSTRUCTIONS FOR FILLING ONLINE FORM FOR ADMISSION	10
	FREQUENTLY ASKED QUESTIONS	12
SECTION V	CRITERIA FOR PREPARING MERIT LIST	13
SECTION VI	DISTRIBUTION & RESERVATION OF SEATS	14
SECTION VII	SUPERNUMERARY SEATS AND SEAT MATRIX	15
	PROGRAM-WISE SEAT MATRIX FOR SUPERNUMERARY SEATS	20
SECTION 1.	KNOW YOUR UNIVERSITY	21
SECTION 2.	ABOUT MDU-CENTRE FOR PROFESSIONAL AND ALLIED STUDIES	22
SECTION 3.	ADMISSION PROCEDURE	25
SECTION 4.	CRITERIA FOR PREPARING MERIT LIST	28
SECTION 5.	FEE STRUCTURE	29
	OTHER RULES AND GUIDELINES RELATING TO FEE STRUCTURE	29
SECTION 6.	DISTRIBUTION & RESERVATION OF SEATS	32
SECTION 7.	ENROLMENT OF STUDENTS AND SUBMISSION OF RR/ CONTINUATION RETURN	35
SECTION 8.	GENERAL RULES	37
SECTION 9.	STUDENTS CONDUCT AND DISCIPLINE RULES	41
SECTION 10.	TEACHING FACULTY	46
	APPENDICES	47
	A Guidelines regarding Haryana Resident Certificate	47
	A1 to A4 Proforma for Haryana Resident Certificate	49
	B Affidavit regarding availing benefit of Residence	50
	C Scheduled Caste Certificate	51
	D Backward Caste Certificate	52
	E Certificate for Children/Grand Children of Freedom Fighters	53
	F Serving/Deceased/Disabled/Discharged Military Personnel/ESM Certificate	53
	G Rural Area Certificate	54
	H Physically Handicapped Certificate	54
	I List of Backward Classes in Haryana State	55
	J Govt. Notification dated 7-6-1995 regarding creamy layer	56
	K List of Scheduled Castes in Haryana State	60
	K1 List of Deprived Scheduled Castes	61
	L List of Games approved by AIU	62
	M List of Self-Styled Institutes/Universities/Boards which have been declared bogus by the University Grants Commission and other Govt. Bodies	63
	N Declaration by Non-Resident Indian	64
	O & P Undertaking by Students/Parents against Ragging	65
	Q Govt. Letter dated 14.12.2017 Regarding Fee for SC Students	67
	R Certificate of Economically Weaker Section	68
	S Affidavit of Backward Class Category Candidates	69
	T Submission of Documents for Registration	70
	U Undertaking for Gap Year	71
	ACADEMIC CALENDAR FOR ODD SEMESTER 2020-21	72
	LIST OF HOLIDAYS	73





(NAAC Accredited A⁺ Grade)



MESSAGE



Prof. Rajbir Singh
Vice-Chancellor

A very warm welcome to all!

Maharshi Dayanand University Rohtak is one of the oldest and premier Higher Education Institution in Haryana, recently awarded 76th rank in the University category in the NIRF Rankings, 2020 released by Ministry of Human Resource Development (MHRD), Govt. of India.

The NAAC accredited A+ grade University has an impressive array of 38 University Teaching Departments (UTDs) under 12 Faculties, and one satellite centre—MDU Centre for Professional & Allied Studies, Gurugram. Besides, the University has a research institute and several Honorary Chairs to conduct research on socially relevant themes.

With sprawling verdant campus and inspiring buildings, the University provides state-of-the-art infrastructure and student support services for a vibrant learning and symbiotic experience. Its landscape is dotted with an uber modern Tagore Auditorium, spacious and well stocked IT-enabled Vivekananda Library, Faculty Development Centre, Students' Activity Centre, Yajna Shaala, Faculty Club, etc. Central Instrumentation Laboratory (CIL) is the new facility established on campus. Modern hostel facilities ensure a comfortable stay for students of the University on the campus, including a separate hostel for international students. The University has community-service approach providing opportunities to students hailing from rural background, girl students, and students from marginalized sections of the society.

A substantive move towards digitalization of different academic and administrative spheres including e-linked delivery, revamped program/course designs, diploma and certificate courses as value additions, strengthening of mentor-mentee concept, capacity building of research scholars and young faculty, introduction of digital education etc. are some of the new initiatives being taken up on priority. This assumes significance especially in view of current challenges of our times including crippling pandemics and other world uncertainties.

The University also has a rich legacy of alumni across the globe bringing laurels to the University. These include a galaxy of sports persons representing India at Olympics, Commonwealth and Asian Games, and winning prestigious awards like Arjuna, Bhim and Dronacharya etc.

Maharshi Dayanand University provides a unique educational ecosystem that carefully nurtures the culture of innovation and ideas to bring about a qualitative change in our society. With a focus on holistic development, the University promotes curiosity, creativity, critique, and character in its students. I invite you to be a part of academically fulfilling, intellectually stimulating, culturally vibrant and immersive milieu of the University with strong industry and alumni support.

My best wishes to all the students seeking admission to this premier Institution of Higher Education.



R Singh
(RAJBIR SINGH)

OFFICERS OF THE UNIVERSITY

**Hon'ble Chancellor
Sh. Satyadeo Narain Arya
Governor, Haryana**

Designation and Name	Telephones (O)
Vice-Chancellor	274327
Prof. Rajbir Singh	292431 274710 (C. Off.) Fax: 274133
Dean, Academic Affairs	262208
Prof. Nina Singh	
Registrar	274640
Prof. Gulshan Lal Taneja	293052
Finance Officer	293070
Sh. Mukesh Bhatt	
Controller of Examinations	274169
Dr. B.S. Sindhu	
Dean, Faculty of Law & Management	9416210236
Prof. Raj Kumar	

DETAILS OF DIRECTOR & ACADEMIC IN-CHARGES OF MDU-CPAS

Director	0124-2383343
Prof. Santosh Nandal	
Academic In-Charge (Law)	9811346171
Dr. G.S. Chauhan	
Academic In-Charge (Management)	9891768574
Dr. Pratibha Bhardwaj	

BACK TO TOP

**SECTION - I****KEY DATES FOR ADMISSION PROCESS****a) Five year Integrated/Honours Programs in the MDU-CPAS**

Schedule	Date
Opening date of registration	15.07.2020
Last date for submission of online application form	07.08.2020
Online display of 1 st merit list (The selected Candidates will be required to deposit the fee through online mode i.e., by means of only Debit Card/Net Banking upto 18.08.2020)	14.08.2020
Online display of 2 nd merit list (The selected Candidates will be required to deposit the fee through online mode i.e., by means of only Debit Card/Net Banking upto 23.08.2020)	21.08.2020
Online display of 3 rd merit list (The selected Candidates will be required to deposit the fee through online mode i.e., by means of only Debit Card/Net Banking upto 28.08.2020)	25.08.2020
Commencement of Classes*	01.09.2020

b) Post-Graduate Programs in the MDU-CPAS

Schedule	Date
Opening date of registration	24.07.2020
Last date for submission of online application form	14.08.2020
Online display of 1 st merit list (The selected Candidates will be required to deposit the fee through online mode i.e., by means of only Debit Card/Net Banking upto 27.08.2020)	23.08.2020
Online display of 2 nd merit list (The selected Candidates will be required to deposit the fee through online mode i.e., by means of only Debit Card/Net Banking upto 01.09.2020)	30.08.2020
Online display of 3 rd merit list (The selected Candidates will be required to deposit the fee through online mode i.e., by means of only Debit Card/Net Banking upto 05.09.2020)	03.09.2020
Commencement of classes*	01.09.2020

*Online/On-campus classes schedule will be as per the instructions received from the State Government due to on-going COVID-19 pandemic.



- A. There is a separate Prospectus available for admission to/for:
- i) University Teaching Departments/Institutes/Centres, MDU, Rohtak.
 - ii) MDU-CPAS, Gurugram.
 - iii) Foreign Students.
 - iv) Advanced Diploma/Diploma/Certificate courses.
- There is a separate Student Handbook available to help the students in filling application forms for admission to Programs offered by:
- i) University Teaching Departments/Institutes/Centres, MDU, Rohtak.
 - ii) MDU-CPAS, Gurugram.
 - iii) Supernumerary seats for MDU.
 - iv) Supernumerary seats for MDU-CPAS.
- B. The Admission and Counseling Schedule for Post-Graduate programs shall also be applicable for supernumerary seats in various University Teaching Departments/Institutes/Centers.
- C. Admission and Counseling Schedule for Advanced Diploma/Diploma/Certificate courses will be issued later on.

Note: The candidates must note the following points while seeking admission to programs offered in the MDU-CPAS

1. All relevant documents i.e., marksheet of qualifying examination, proof of age and documents in support of weightage claimed should be uploaded by the candidate along with application form. In absence of marksheet of the qualifying examination, the application of the candidate shall not be considered while preparing the merit list.
2. Incomplete/incorrect application form shall be rejected, summarily.
3. Provisional admission letter shall be available on the candidate's login.
4. The candidates must also upload the conversion formula for conversion of CGPA to percentage, wherever applicable. The candidates are required to fill up the percentage of marks secured in each examination using the formula as before, wherever applicable.
5. The candidate must upload on the website a scanned copy of each **original document** along with the application form while applying for admission to different programs.

Note: The candidate must upload all required scanned images/scanned copies only in **.jpeg** format. The scanned copy should be of **original document** and not of the *Photocopy*.

List of Documents to be uploaded for admission to PG programs

1. Matriculation Certificate (as proof of age)
2. Senior Secondary Examination Certificate
3. Detailed Marks Card (DMC) of the qualifying examination (B.A./B.Sc./B.Com./B.B.A. etc.)
4. Character Certificate from the institute last attended
5. Certificate of Reserved Category and other related certificates, if applicable, as mentioned in the Prospectus
6. Latest income certificate issued on or after 01/04/2020 for SC/BC category or as per State Govt. instructions.
7. Certificate claiming weightages, Haryana resident certificate, if applicable
8. Documentary proof in support of respective Supernumerary category, if applicable.
9. Undertaking regarding Gap Year, if applicable, as per format in Appendix-U

List of Documents to be attached for admission to 5 year Integrated/Honours programs

1. Matriculation Certificate (as proof of age)
2. Senior Secondary Examination Certificate
3. Character Certificate from the institute last attended
4. Certificate of Reserved Category and other related certificates, if applicable, as mentioned in the Prospectus
5. Latest income certificate issued on or after 01/04/2020 for SC/BC category or as per State Govt. instructions.
6. Certificate claiming weightages, Haryana resident certificate, if applicable
7. Documentary proof in support of respective Supernumerary category, if applicable.
8. Undertaking regarding Gap Year, if applicable, as per format in Appendix-U

The provisionally admitted candidate will be required to submit the above mentioned original documents along with two sets of photocopies, antiragging affidavit (candidates & parents) on or before 30.09.2020 in the department for further processing by the University, failing which the admission shall stand cancelled automatically.



SECTION - II

PROGRAMS OFFERED, DURATION, INTAKE AND ELIGIBILITY

Mode of Admission: Academic Merit

Sr. No.	Name of the Program	Minimum Duration (Years)	Intake	Eligibility
1	MBA	2	180	Bachelors+6/Post Graduate Degree in any discipline with at least 50% marks (47.50% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate of any examination recognized by M.D. University, Rohtak as equivalent thereto.
2	MBA 5-Year Integrated	5	60	Senior Secondary Examination (10+2) with at least 50% marks (47.50% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate from Board of School Education Haryana, Bhiwani or any other examination recognized by M.D. University, Rohtak as equivalent thereto.
3	LLB (Hons.) 5-Year Integrated	5	240	Senior Secondary Examination (10+2) with atleast 45% marks (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) from Board of School Education Haryana, Bhiwani or any other Examination recognized by M. D. University Rohtak as equivalent thereto.
4	LL.B (Hons.)	3	120	Bachelor/Master degree with atleast 45% marks (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by M.D. University, Rohtak as equivalent thereto.
5	LL.M (Shift 1)	2	30	L.LB (Professional) with atleast 50% marks (47.50% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by M.D. University Rohtak as equivalent thereto.
6	LL.M (Shift 2)	2	30	L.LB (Professional) with atleast 50% marks (47.50% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by M.D. University Rohtak as equivalent thereto.





SECTION - III

PROGRAM-WISE SEAT MATRIX

(Based on Reservation Policy of the State Government)

Sr. No.	Name of Program	Break up of seats as per State Govt. Reservation Policy								No. of sanctioned seats
		AIO	HOGC	SC #		BC (A)	BC (B)	DA/ PwD/ PH/ES M/ DFF	EWS	
				SC	Deprived SC					
1	MBA 2 Year	27	69	15	15	25	17	4	8	180
2	MBA 5 Year (Integrated)	9	22	5	5	8	6	2	3	60
3	LL.B (Hons.) 5 Year Integrated	36	92	21	20	33	22	6	10	240
4	LL.B (Hons.) 3 year	18	46	11	10	16	11	3	5	120
5	LLM 2 year (Shift 1)	4	12	3	2	4	3	1	1	30
6	LLM 2 year (Shift 2)	4	12	3	2	4	3	1	1	30

Wherever there is a fraction of seats, the fraction of 0.5 seat of Deprived SC category has been added to SC category for the purpose of rounding off the number of seats. The 0.5 fraction of SC category shall be recovered in the next academic year, i.e., 2021-22 and will be added to Deprived SC Category. Roster Register shall be maintained for this purpose at the departmental level.





SECTION - IV

INSTRUCTIONS FOR CANDIDATES

PART – A HOW TO APPLY FOR ADMISSION TO VARIOUS PROGRAMS

1. The candidates are advised to read the Prospectus carefully before filling the online Application Form.
2. The processing charges for the application form for admission are Rs.1000/- for General Category candidates and Rs. 250/- for SC/BC candidates (Haryana only). The SC/ST/BC candidates belonging to the States other than Haryana will be treated as General Category candidates for all purposes.
3. A Candidate may apply for admission to as many programs as he/she wants. Separate application form for admission to each additional program shall be required to be filled after paying Rs. 200/- (Rs. 50/- for SC/BC candidates of Haryana only) per program.
4. The candidates must also upload the conversion formula for conversion of CGPA to percentage wherever applicable. The candidates are required to fill up the percentage of marks secured in each examination using the said formula.
5. The scanned copy of certificates/testimonials of all the examinations passed by the candidate from Matriculation onwards/other documents including certificates for claiming reservation, weightage, if any, and latest Character Certificate should be uploaded while filling online application form.
6. The weightages are not applicable to programs approved by PCI (Pharmacy Council of India)/ AICTE (All India Council for Technical Education).
7. The candidates claiming the benefit of reservation shall submit a certificate to this effect from the competent authority. Refer to **Appendices “C to T”** for instructions and formats of various certificates.
8. The Candidates are advised to download the submitted form and take a printout to rule out any discrepancy. He/She may request any amendments through email to reg.admission@mdu.ac.in on or before the last date of submission of application. However, no change will be allowed in the following fields:

- | | | |
|--------------------------------|-------------------|--------------------|
| i) Candidate's Name | ii) Father's Name | iii) Mother's Name |
| iv) Date of Birth | v) Category | vi) Program |
| vii) Supernumerary seat/Quota. | | |



PART – B INSTRUCTIONS/GUIDELINES FOR FILLING ONLINE APPLICATION FORM FOR ADMISSION

1. Pre-requisites for applying online:
 - i. Prospectus 2020-21 (<http://mdu.ac.in> -> Admissions -> Prospectus)
 - ii. E-mail id of the candidate (e.g.xyz@gmail.com)
 - iii. Scanned copy of **Photograph, Signature and Left Thumb Impression (LTI)** ensuring that all required scanned images should be in **.jpeg** format with below specification:
 - a) File Size of the photo image must be less than 50 KB
 - b) File Size of the signature image must be less than 30 KB
 - c) File Size of Left Thumb Impression must be less than 50 KB.
 - iv. **Mobile Number of the candidate.**
 - v. **Pin Code** with the details of Permanent & Correspondence Address.
 - vi. Scanned Copy of any one Identity Proof (Voter ID/Aadhar Card/PAN Card/Driving License), Educational Qualifications & Weightage related details/documents (like Matriculation, Senior Secondary Examination, and Qualifying Examination etc.)

Note: The candidate must upload all required scanned images/scanned copies only in **.jpeg** format. The scanned copy should be of **original document** and not of the *Photocopy*.

2. Read the **General Instructions & Prospectus carefully** and then start the process of **“New Registration”**.

NOTE:

- Please read the user manual available on the website/portal before filling the application form.
- Once the payment for a program is confirmed, **no changes in Program, Category, Applicant Name, Father Name, Date of Birth, Mobile number, e-mail id, Photo and Signature etc. will be allowed**. Therefore, before payment and clicking on the “NEXT/SAVE” button, the details should be checked and confirmed by the candidate.
- The candidate must select carefully the **program applied for** (e.g. 2 year PG Program or 5 year Integrated/Hons. Program) for which he/she is eligible. **No change of Program shall be allowed after fee payment.**

3. Online Process:-

- i. A Candidate must apply online through the website www.mdu.ac.in->**Admission->Online Application form**.
- ii. Candidate must create login account for the registration process.
- iii. **Username & Password** assigned should be kept confidential and safe.
- iv. In the [Admission Registration](#) Form, details such as address, mobile no., landline no., and e-mail address etc. must be entered carefully. Filling of asterik (*)

[BACK TO SECTION](#)

[BACK TO TOP](#)

marked fields is mandatory. **The application cannot be submitted unless the mandatory fields are filled.** The University will use information given by the applicant to contact the applicant for any further communication. If **Mobile no. or e-mail address is incorrect** or belongs to someone else, the candidate shall not be able to receive any communication from the University. The University in no way shall be responsible for any lapse occurring on account of incorrect information provided by the candidate.

- v. A message containing login credentials of the candidate shall be sent on candidate's mobile and e-mail address confirming registration for admission.
- vi. The candidate should select the appropriate program from the drop down menu of "**Program Groups**". Subsequently within the "**Program Groups**" the candidate will select the **required Program** from the drop down menu of "**Program**".
- vii. A Candidate must select relevant weightage (if applicable) as per eligibility & upload related document for verification.
- viii. Payment option will not be available without uploading photo, signature and left thumb impression, alongwith other documents in the required size and format.
- ix. The candidate can apply for additional Programs through the "**Add Program**" button from the applying page.
- x. Before making payment, a print/view of unpaid fee application form may be taken to check & confirm all the details filled in. **No changes will be permissible once the fee has been paid.**
- xi. The candidate is required to select the Program of his/her choice and pay fee by clicking on "**Make Payment**" for the opted Program. The Candidate should ensure that the payment has been made timely. Applications without fee shall not be entertained and would be summarily rejected.
- xii. After fee confirmation, Login to account and click on "**Download Application Form**" option on the "**Home**" page to take a print of application form and retain it for record. If Fee is not confirmed within 2-3 days, please contact the University.
- xiii. Information about fee confirmation, application form etc. will be available on the candidate's login page itself.

For general information about admission/Prospectus:

Landline No. 01262-2383343 or via **E-mail: contact.cpas@mdu.ac.in**

(MDU-Centre for Professional & Allied Studies, Sector-40, Gurugram)

Note: Online Admission Enquiry No. 01262-293233 (From 9:30 am to 5:00 pm on all working days)

DETAILED STEPS/USER MANUAL FOR ONLINE APPLICATION FORM ARE AVAILABLE ON <http://student.mdu.ac.in/>

[BACK TO SECTION](#)

[BACK TO TOP](#)

FREQUENTLY ASKED QUESTIONS

1. **What are various Programs offered by MDU?**

Ans: The complete list of programs offered by MDU is given in the prospectus.

2. **Are the Programs offered by MDU recognized?**

Ans: Yes, MDU is a State University established under Haryana Act No.XXV of 1975 ('A+' Grade University Accredited by NAAC)

3. **What are the minimum requirements for applying to a particular Program in MDU?**

Ans: Eligibility conditions differ from program to program. For detailed information, please see prospectus.

4. **Can I apply for admission to a program in MDU before the declaration of result of the qualifying exam?**

Ans: No, as the admissions are being offered on the basis of academic merit, final result of qualifying exam is mandatory.

5. **What is the total approximate expenditure for a selected Program?**

Ans: For details of program fee, please check the prospectus.

6. **Do I need to come down to MDU campus/admission office to receive/submit the application form and counseling?**

Ans: No, there is no need for you to come down to MDU Campus/Admission Office to receive/submit the application form and attending counseling as the mode of submission of application form and counseling is an online process.

7. **Where can I get the prospectus and application forms?**

Ans: Soft copy of Prospectus is available on MDU website-
<http://mdu.ac.in/->Admissions->Prospectus>
<http://mdu.ac.in/->Admissions->> Online Admissions 2020-21

8. **Can I apply for more than one program?**

Ans: Yes, you can apply for as many program by paying add-on fee for each program applied for.

9. **Do I need to pay the admission/tuition fee at the time of counseling/admission?**

Ans: Yes, the fee is to be paid online as per the given schedule.

10. **Is there any facility for payment of fees in installments?**

Ans: There is no provision for payment of fee in installments/parts. Check the prospectus for fee details.

11. **Is there a capitation fee?**

Ans: No, the candidates need to pay only the fees mentioned in the prospectus.

12. **Is there any agent/franchise that can help me in getting admission to MDU?**

Ans: No, we do not have any agents/ franchise for admissions. You can ask questions from the helpdesk - **Admission/Online Admission Enquiry No. 01262-293233 (From 9:00 am to 5:00 pm on all working days)**

13. **Is Sexual Harassment Committee available in the University?**

Ans: Yes, the committee is available at Department and Central level. List of members is available on the university website.

BACK TO SECTION

BACK TO TOP

**SECTION - V****CRITERIA FOR PREPARING MERIT LIST****Important Note:**

1. While preparing the merit list, marks in fractions will not be rounded off.
2. The weightages are not applicable to programs approved by PCI (Pharmacy Council of India)/ AICTE (All India Council for Technical Education).
3. The merit list shall be prepared on the basis of the Academic Merit (percentage of marks in qualifying examination) and following Weightage(s) subject to maximum of 10 marks (if any) will be admissible only if the supporting document(s) has/have been issued on or before the last date for submission of online application form:

Sr. No.	Weightages	Marks														
a)	Candidates who have passed qualifying exam from any of the State Universities in the State of Haryana except candidates to be admitted against All India Quota.	5														
b)	NCC 'C'/'G' Part-II Certificate, and Scouts and Guides decorated with the President's Award.	5														
c)	Certificate of Merit for Youth Red Cross/NSS/MFLP awarded by the University/State Govt.	5														
d)	Securing 1 st position at University Inter-Zonal/Inter-University North-Zonal/National/State/Inter-State Youth Festivals in either individual or group items.	5														
e)	NCC 'B' Certificate	3														
f)	Passing Matric and /or 10+2 examinations as regular student from Govt. /Govt. aided Schools situated in rural area of Haryana except candidates to be admitted against All India Quota. (Subject to production of certificate as per Annexure-G.)	5														
g)	Donating blood atleast five times for social cause in a Govt./Govt. approved Blood Bank. (Candidates claiming blood donation weightage must submit certificate issued by the Red Cross Society/Official Blood Bank)	5														
h)	Candidates having passed Hons. Program in the subject and seeking admission to concerned PG Program	5														
i)	10 marks shall be given to the candidates who have passed graduation with Statistics as a main subject and weightage of 5 marks shall be given to the candidates who have passed graduation with Mathematics as a main subject for admission to M.Sc. (Statistics)	10/5														
j)	Weightage to the sports candidates will be given on the following graded scale: <table border="1"><thead><tr><th>Grade</th><th>Weightage</th></tr></thead><tbody><tr><td>A-1</td><td>5</td></tr><tr><td>A-2</td><td>4</td></tr><tr><td>B-1</td><td>3</td></tr><tr><td>C-1</td><td>2.5</td></tr><tr><td>C-2</td><td>2</td></tr><tr><td>D</td><td>0</td></tr></tbody></table> Candidates claiming sports weightage must submit certificate issued by the Director of Sport of the State concerned including grade. Certificate from any other Authority will not be considered.	Grade	Weightage	A-1	5	A-2	4	B-1	3	C-1	2.5	C-2	2	D	0	
Grade	Weightage															
A-1	5															
A-2	4															
B-1	3															
C-1	2.5															
C-2	2															
D	0															



**SECTION - VI****DISTRIBUTION & RESERVATION OF SEATS**

Category	Percentage
a) All India Open Category Seats (Including Haryana State) (AIO)	15% of the sanctioned intake
b) State Quota	85% of the sanctioned intake
(b-1) Haryana Open General Category (HOGC)	50% of the State Quota i.e., 42.5 % of total intake
Economically Weaker Section	10% of Haryana Open General Category (HOGC) i.e., 4.25% of total intake
(b-2) Reserved Categories of Haryana	50% of the State Quota i.e., 42.5% of total intake
Scheduled Caste (SC)	20% of State Quota (17% of total intake) i) 50% of 20% to Scheduled Castes ii) 50% of 20% to Deprived Scheduled Castes (refer to Appendix-K1)
Backward Classes of Haryana (A) (BCA)	16% of State Quota (13.6% of total intake)
Backward Classes of Haryana (B) (BCB)	11% of State Quota (9.35% of total intake)
Physically Handicapped (PH)	3% of State quota (2.55% of total intake).

Note: It is mandatory to maintain a Roster Register at Departmental level for distribution and reservation of seats.

In the event of quota reserved for Physically Handicapped remain unutilised due to non-availability for suitable category of Handicapped Candidates, it may be offered to the Ex-Servicemen and their wards (1%) and the dependents of Freedom Fighters (1%).

Further, 3% reservation is also provided to Ex-servicemen/ Freedom Fighters and their dependants by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Caste and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided / Institutes located in Haryana. As far as Block allocation in Block-A and Block-B of Backward Classes category is concerned year wise rotational system will be adopted. For example if Block-A of Backward Classes are given seats in academic year 2018, the next Block i.e., (B) Block of Category of Backward Classes will be given seats in the next academic year 2019 and so on. Further, a roster register for reservation of seats for ex-servicemen/freedom fighters shall be maintained and carry forward all fractions, till one seat is accumulated through different fractions over the years. As and when the total comes to one, a seat will be provided.

Fifty percent of the twenty percent seats reserved for Scheduled Castes for admission in any educational institution shall be set aside for candidates belonging to deprived Scheduled Castes as enumerated in the Appendix-K1.

Where a seat is set aside for candidate from the deprived Scheduled Castes for admission in Government Educational Institution is not filled up in any academic year due to non-availability of candidate of the deprived Scheduled Castes possessing the requisite qualification, the same shall be made available to the candidate of Schedule Castes.

BACK TO TOP





SECTION VII

SUPERNUMERARY SEATS AND SEAT MATRIX

Separate application form as per schedule notified by the University and mentioned in the prospectus will have to be filled for admission under Supernumerary Seats. **There is no provision for Supernumerary Seats in Programs approved by regulatory bodies (BCI/PCI/AICTE/NCTE).** In addition to the sanctioned seats, supernumerary seats for the following categories will be as under:

For Kashmiri Migrants & Kashmiri Pandit/Kashmiri Hindu Families (Non-migrant living in Kashmir valley):

In light of the directions, received from Department of Higher Education, MHRD, vide letter No. 3-4/2017-NER dated 15.10.2019, it has been decided to allow the following concessions to the wards of Kashmiri Migrants as well as Kashmiri Pandit/Kashmiri Hindu Families (Non-migrant living in Kashmir valley) for admission to various programs offered in the University Teaching Departments

- Relaxation in cut-off percentage upto 10%, subject to minimum eligibility requirement.
- Increase in intake upto 5% program wise.
- Waving off domicile requirement of Kashmiri migrants only Kashmiri Pandit/Kashmiri Hindu Families (Non-migrant living in Kashmir valley need domicile requirement.

For Sports

One seat in each program where the strength is 30 or above but less than 60 and 2 seats where the strength is 60 and above have been earmarked for outstanding sportspersons over and above the sanctioned intake, subject to the fulfillment of other conditions, the admissions against seats will be made according to the following criteria in order of preference:-

- i) Category A-I:
 - a) The candidate should have won 1st/ 2nd/3rd positions in Olympic Games, World Championship, World Cup, World University Games, Davis Cup, Wimbledon Championship, U.S. French and Australian Open Tennis Championships, Thomas Cup, Uber Cup, and all England Badminton Tournament.
 - b) Participation in the above mentioned tournaments.
- ii) Category A-II:
 - a) 1st/ 2nd/ 3rd position in Champions Trophy, Commonwealth Games, Commonwealth Championships, Asian Games, Asian Championships, Asian Cup, World International Athletic Permit Meet and SAF Games.
 - (b) Participation in the tournaments mentioned in A-II point.



- iii) Category B:
 - a) 1st /2nd/3rd position in AIU Tournaments/National Games/National Championships/ Federation Cup organized by National Sports Federations recognized by the Govt. of India.
 - b) Participation in the games mentioned in B category.
 - iv) Category C:
 - 1st /2nd /3rd position in Zonal Inter-University Tournaments/Zonal National Tournaments/representation of AIU team.
 - v) Only those games which are recognized and adopted by the Inter-University Sports Board of India and approved by AIU will be considered for determining admission against sports seats. List of games approved by AIU is available at Appendix-D.
 - vi) The candidates should be eligible for Inter-University Tournaments during the year of admission.
 - vii) There should be continuity of participation of applicant at various levels including Inter- University Tournaments and his performance should not be more than one year old.
 - viii) The candidate better in sports will be admitted as per merit decided by the Admission Committee of the concerned Department/College. In case of any dispute in this regard, the decision of the committee comprising the following shall be final:-
 - a) Dean of the concerned Faculty.
 - b) Director(Sports) / Deputy Director (Sports)
 - c) Head, Department of Physical Education
 - d) Concerned Head of the Department
- Note: To complete the quorum, presence of atleast one person from b) & c) given above is mandatory in the meeting.
- ix) In case of tie in sports merit, the candidate better in academic merit shall be given preference.
 - x) It will be mandatory for the admitted students to participate in sports activities of his/her Dept/University.
 - xi) The age of the student should not exceed 28 years.
 - xii) The sports certificates and photographs of the player must be attested by the Secretary of the concerned Federation.
 - xiii) The candidate must possess gradation certificate (other than University Tournaments) from the Sports Department of his/her state, on the basis of his/her representation/position at National/Inter-national/Zonal/State level tournaments in the games recognized by AIU from time to time.

In case of admission to 4-Year/5-Year integrated/5-Year Honours/6-Year Programs, where eligibility is 10+2, following shall be the conditions:

- a) The Candidates should fulfill the minimum eligibility conditions prescribed in the Admission Brochure/Ordinances.
- b) I/II/III position/participation at the School National Tournaments.
- c) I/II/III position/participation at the School National Games and Sports.
- d) I/II/III position holder at the State level Tournaments.
- e) The candidate better in sports will be admitted as per, merit decided by the Committee of on the College level should be formed by the concerned Principal of the College and merit for admission against Sports Quota Seats should be decided at the College level.
- f) In case of tie in sports merit, the candidate better in academic merit must be given preference.
- g) The age of the student should not exceed to 23 years.
- h) It will be mandatory for the admitted students to participate in the sports activities of his/her Department/College/ Institution and should have consistently participated in the sports activities.

For Cultural Activities

One supernumerary seat in each program in University Teaching Departments has been earmarked to promote cultural activities subject to the fulfillment of the following conditions:

- i) Any position in the National Youth Festival organized by the Association of Indian Universities, New Delhi.
- ii) First position holder in the North Zone Inter University Youth Festival organized by the Association of Indian Universities.
- iii) The age of the student should not exceed 23 years.
- iv) It will be mandatory for the admitted students to participate in the cultural activities of his/her Department/University and should have consistently participated in the youth festivals.
- v) The maximum age limit to participate in the Youth Festival of MDU and Association of Indian Universities is 25 years. So when a student takes admission in any Department with an age of 23 years can participate for next two years as per rules.

Foreign Students

There is provision of having 15% additional supernumerary seats for foreign candidates, out of which 1/3rd seats have been earmarked for the children of Indian workers in the Gulf countries and Southeast Asia. These seats will not be filled, if such foreign candidates are not available. There will be separate Prospectus for Foreign Students.

Non-Resident Indian

Ten per cent seats over and above the existing sanctioned intake are meant for actual NRI candidates and their children or wards in all programs. The following category of students are considered to be Non-Resident Indian for taking admission in MDU, Rohtak:

1. Actual NRI
2. At least one of the parents of such students should be an NRI and shall ordinarily be residing abroad as an NRI.
3. NRI sponsoring a student for admission should be a first degree relation of the student and should be ordinarily residing abroad as an NRI. First degree relation would include real brother and sister over and above the mother-father.
4. If the student has no partents or near relatives, or taken as a ward by some other nearest relative such students also may be considered for admission provided the guardian has bonafide treated the student as a ward and such guardian shall file an affidavit indicating the interest shown in the affiars of the students and also his relationship with the student and such person also should be an NRI, and ordinarily residing abroad.

Following will be covered under this category:

- i) Real brother and sister of father i.e. real uncle and real aunt.
- ii) Real brother and sister of mother i.e. real maternal uncle and maternal aunt.
- iii) Father and mother of father i.e. grand father and grand mother.
- iv) Father and mother of mother i.e. maternal grand father and maternal grand mother.

Admission against seats reserved for NRI candidates will be made in the above manner in order of priority. The following documents will be required for admission against these seats:

- i) Original Certificate/Mark Sheet of qualifying examination.
- ii) Attested copies of Passport and Visa of the applicant/parent.
- iii) Foreign Bank Account No. or NRI Account No. of the applicant/parent.
- iv) Declaration regarding Non-Resident Indian status of the applicant/parent. (Appendix-F).

Once a candidate is admitted to a program as an NRI candidate, he/she will remain in this category for the full duration of the program. The decision of the University regarding status of foreign/NRI candidate will be final.

Defence Personnel

Supernumerary seats are reserved for Defence Personnel deputed by Director General Military Training, New Delhi. Meeting of all the Deans of Faculties is to be convened as per decision of the Admission Committee for supernumerary seats for the persons sponsored by Centre/State Govt.

Single Girl Child

One supernumerary seat for single girl child has been earmarked over and above the sanctioned seats for admission to various PG Programs (excluding M.Phil/Ph.D) being run in the University Teaching Departments and MDU-CPAS, Gurugram.

MDU Employee ward

One supernumerary seat for wards of M.D. University, Rohtak employees has been earmarked over and above the sanctioned seats for admission to various PG Programs (excluding M.Phil/Ph.D) being run in the University Teaching Departments and MDUCPAS, Gurugram.

Centre and State Govt. Nominated/Sponsored Personnel

One supernumerary seat for Centre and State Govt. nominated/sponsored personnel has been earmarked over and above the sanctioned seats for admission to various PG programs (excluding M.Phil/Ph.D) being run in the University Teaching Departments and MDU-CPAS, Gurugram.

Admission against the supernumerary seats shall be made on the basis of marks in the qualifying examination. However, they are required to apply on separate application form to the concerned Department/Institute by the date notified by the University. Application forms for admission against the supernumerary seats received after due date shall not be considered. However, if any of the candidate wants to seek admission against General Category quota, he/she shall be required to submit separate application form by due date. Eligibility conditions will be the same as applicable to the General Category candidates.

Note : Admission to these programs against the supernumerary seats shall be made by the Admission Committee of the concerned Department as per given schedule.

PROGRAM-WISE SEAT MATRIX FOR SUPERNUMERARY SEATS

Name of Program	Sports	Cultural Activities	NRI	Defence Personnel	Single Girl Child	MDU Employees Wards	Centre/ State Govt. sponsored personnel	Kashmiri Migrants & Kashmiri Pandit/Kashmiri Hindu Families (Non-migrant living in Kashmir valley)
MBA (Gen.)	2	1	18	10	1	1	1	9
MBA 5-year Integrated	2	-	6	-	1	1	1	3
LLM	Shift 1	1	1	3	1	1	1	2
	Shift 2	1	1	3	-	1	1	2

[BACK TO SECTION](#)

[BACK TO TOP](#)



SECTION - 1

KNOW YOUR UNIVERSITY

Introduction

Maharshi Dayanand University, Rohtak is a State University established under Haryana Act No. 25 of 1975 with the objective to promote inter-disciplinary higher education and research with special emphasis on studies of environmental, ecology and life sciences. The University offers 159 Programs through 12 faculties comprising 38 University Teaching Departments/Centers/Institutes and a satellite campus at MDU-CPAS, Gurugram. Blooming flowers in the Rose Garden, well-paved sidewalks, carefully pruned plants along both sides of the campus roads, abundant greenery, and the resulting eco-friendly ambience give a majestic look to our clean, green and eco-friendly campus.

The University has been:

- Awarded Grade A⁺ by NAAC with CGPA of 3.44 valid upto March, 2024.
- Ranked 76th among top 100 Indian Universities and 1st among State Universities of Haryana in NIRF 2020 by MHRD, Government of India.
- Granted Green Institutional Mentor Award by MHRD in 2020.

The University is fast marching ahead with determined efforts to achieve academic excellence of reckoning. Qualified, experienced and hardworking faculty, congenial academic and administrative environment, transparent, dynamic, responsive, and responsible administrative set-up, strategic academic and research linkages at national and international level, Wi-Fi Campus, state-of-the-art library services, a time-tested tradition of timely holding examinations and time bound result declaration, pulsating campus life, ample career growth opportunities for students, and harmonious relationship among all stakeholders are its essential hallmarks. It is truly growing to be a Centre of Academic Excellence, cherishing a will to deliver quality education, with decisive focus on upliftment of women and rural students, and a sense of commitment to contribute its mite to social, community, and national cause.

The congenial academic environment in the University efficiently inculcates graduate attributes among its students. Quality initiatives of the University have attracted quality students in various programs which in turn has significantly improved student demand ratio, pass percentage of students and a minimal dropout rate.

MDU Centre for Professional and Allied Studies (MDU-CPAS), Gurugram is a satellite Campus of Maharshi Dayanand University, Rohtak. The Centre has emerged as a fast growing hub of wide range of programs in the professional, and job-oriented streams. For further details, please refer to the separate prospectus of MDU-CPAS.

BACK TO TOP





Section - 2

ABOUT MDU-CENTRE FOR PROFESSIONAL AND ALLIED STUDIES

MDU Centre for Professional and Allied Studies (MDU-CPAS), Gurugram, a satellite Campus of Maharshi Dayanand University, Rohtak got its present name in 2018. It was initially established as National Law College in the year 2000. Consequent to introduction of MBA Program in 2006, it came to be known as Institute of Law and Management Studies (ILMS). In line with the University's vision and mission, the Centre strives towards excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach activities.

MDU-CPAS campus spreading over a sprawling land of seven acres is strategically situated to address the requirements of the millennial and generation Z. It is located in heart of Gurugram at Sector 40 is just 15 Km away from IGI Airport, five kms away from Railway Station, three kms away from Gurugram Bus Terminal, and 500 meters away from the nearest Metro Station (HUDA City Centre).

MDU-CPAS offers an integrated LLB 5-Year Program (since 2000), MBA 2 Year Program (since 2006), LLB 3 Year Program (since 2016), LLM Morning (since 2014) and LLM Evening (since 2018) and MBA 5 Year Program (since 2018). The Law and Management programs are offered by the Centre through a qualified and experienced faculty actively engaged in teaching, research, and community action. The precept of the faculty remains to see its students ingrain in them the essence of law and management, professionalism and the idea of service while offering services in the fields of advocacy, legal services, law reforms, corporate sector, management and so on.

The Centre has state-of-the-art infrastructure comprising air-conditioned facilities such as class rooms, library with a seating capacity of 200 and internet connectivity, seminar hall and a well-equipped Computer Lab with high speed internet bandwidth of 2 Mbps. The Centre has a well-equipped Legal Aid Clinic catering to the legal needs of local residents where any person can come and seek free legal advice from 10:00 am to 4:00 pm

The faculty evinces keen interest in organizing various academic and cultural activities regularly to enhance the leadership and team-spirit among students which work through cultural committee, debate, declamation, essay committee, to name a few. Besides, it has other important committees like moot court committee, anti-ragging committee, anti-sexual harassment committee, discipline committee, and library committee etc. catering to the diverse needs of students. Every year, the Centre has annual Intra-Centre sports meet wherein more than 300 students participate. The students represent the Centre in various tournaments in MDU as well in other Universities.

[BACK TO SECTION](#)

[BACK TO TOP](#)



The Centre regularly organizes sensitization programs on Women Safety, Gender Equality, and Environmental Sustainability etc. As an initiative towards safety-security of girl students, the Centre has proactive cell for —Prevention of Violence and Sexual Harassment against Women, 24 x7 CCTV surveillance check and security checks.

MDU-CPAS is actively engaged in outreach activities and organized numerous extensions cum outreach programs in collaboration with industry, community and Non-Government Organizations. The Centre fervently celebrates all important days of national importance and birth/death anniversaries of great Indian personalities. A whole-lot of activities/events is organized to promote universal values, national values, human values, communal and social cohesion, and national integration.

The Centre has successfully established an Environmental Sustainability Management Cell with the sole purpose to inculcate a proper understanding of waste management issues. The cell organizes various competitive activities by promoting awareness and ensuring participation of young people particularly students. In order to generate awareness about waste management , the cell organizes various activities in the form of seminars, conferences, poster presentations, etc. highlighting the issues of environmental pollutants and their remedies, environmental sustainability, climate changes, green renewal energy systems, so on and so forth.

SC/ST Cell has been established by the Centre to ensure the effective implementation of the Reservation Policy in admission, recruitment and allotment of Hostels etc. SC/ST Cells are established in the Universities in order to process the grievances of the members of SC/ST communities, functioning under the overall supervision of the Liaison Officer, works for the welfare of SC/ST candidates. The Cell endeavors to ensure the benefit of Central Government/ State Government policies related to SC/ST students and employees.

All this has culminated in an illustrious alumni occupying prestigious positions in public and private sectors.

Department of Law

Program(s) offered:-

- B.A. LL.B (Hons.) - 5 Year Integrated
- LL.B (Hons.) -3 year
- LL.M - 2 year

The Department offers a variety of programs opening up various career opportunities. After completing Graduation, students can practice in court at sub-division and district level, in High Courts of different states and the Apex Court. Classroom teaching, mock drills and discussions prepare them for competitive exams to join Judicial Services of

different states and also to compete for Higher Judiciary exams, Civil Services and Defence Services. Students also have the career option to join the Prosecution Department of different state government. Students can also opt for Career in teaching in various Government and Private Law Colleges and Universities. There are innumerable job opportunities for Law Graduates in Private Sectors these days. Various subjects like Corporate Law, IPR, Environmental Law, Competition Law and Foreign Trade Law are offered in our programs so that students can opt for the job of Law Officer in Private Banks, Law Firms and various other jobs in the Private and Commercial Sector. The Department has well placed and renowned alumni. Many of our students are Judges in various District and Session Courts, High Courts and one of our Alumni is Judge in the Hon'ble Supreme Court, also rising to the position of Vice-Chancellors of various Universities. USPs include animated classroom discussions and constant motivation by illustrious alumni.

Department of Management

Program(s) offered:

- MBA (General) – 2 year
- MBA (Hons.) - 2 year
- MBA (Business Economics) – 2 year
- MBA – 5 Year Integrated

Students pursuing MBA, get a chance to acquire the skills necessary to start a business/start-up/with into an entrepreneur. Experienced professionals take up MBA program to make a shift in career. MBA program gives scope for innovative outlook. MBA degree offers a brand value to the student, enhancing professional and personal growth. Job opportunities are available in professions such as portfolio management security and investment analysis , investment banking management consulting ,data analytics, private equity, corporate treasury, business operations and credit analysis commercial banking, information system management, marketing managers, administrative managers ,event management, supply chain & logistic management, research partner investigator agencies, in human resources management ,product management ,IT management health care , hospital administration insurance ,financial analyst, NGOs and last but not the least ,the preferred one, being an entrepreneur. Some of the top paying jobs for MBA graduates include being chief technology officer, information technology directors, senior database administrators, senior management consultants, sales director, investment banker, investment managers, human resources director etc. USPs include well equipped students with a global vision, market ready skills and work readiness.



SECTION - 3

ADMISSION PROCEDURE

The following procedure shall be followed for selection of the candidates for admission to various programs:

1. Mere possession of the prescribed academic qualifications does not entitle a candidate for admission to the program. Candidates would be required to fulfill all the conditions as spelt out in the Prospectus.
2. Merit list of all the eligible candidates shall be prepared as per criteria given in the Prospectus and shall be displayed on the University website on the dates given in the Prospectus.
3. If two or more candidates secure identical marks in the merit, the candidate senior in age will be given preference.
4. Counseling for admission to the programs will be held through online mode as per Counseling Schedule given in the Prospectus. No separate communication shall be sent in this regard.
5. The scanned copies of certificates/testimonials of all the examinations passed by the candidate from 10th standard onwards/other documents including documents for claiming weightage and latest Character Certificate should be uploaded on the website while filling online application form. The Admission Committee will check the eligibility of the candidate. This Committee shall have the power to reject any certificate not considered valid. In case, the candidate is not found eligible, his/her candidature will be cancelled.
6. All eligible candidates shall be required to pay the fee online through Debit Card/ Net banking on the dates mentioned in the prospectus failing which his/her candidature shall be cancelled.
7. Counseling will be closed as soon as all the seats in each category are filled.
8. Seats, remaining vacant after every round of counseling, shall be displayed on the website of University.
9. Those candidates, who do not get admission in first round of counseling, shall be eligible for admission in subsequent rounds, if seats are available.
10. Seats, remaining vacant in first round of counseling, will be filled up in the subsequent rounds of counseling.
11. Admission on the seats earmarked for Kashmiri Migrants/NRIs/Sports quota/Cultural activities quota/any other reserved quota will be made on the basis of marks in the qualifying examination. However these seats will not be filled if the candidates in these categories are not available.



12. Admission Committee will consist of Director and two Professors, two Associate Professors, and two Assistant Professors by rotation. In case a Department does not have Professors/Associate Professors, the Admission Committee shall include additional Assistant Professors. In case a Department does not have requisite number of Professors/Associate Professor/Assistant Professor, the Admission Committee shall comprise minimum of four faculty members. Otherwise the Committee shall be constituted by the Vice-Chancellor on the request of the Director from amongst the teachers of the concerned Faculty. One faculty member belonging to SC Category shall be included by all the Departments in the Admission Committee. In case, where there is no faculty member from SC Category in the department, then one faculty member belonging to SC Category from other department preferably from the same faculty will be co-opted as member of the Admission Committee.
13. The decision of the Admission Committee in all matters relating to the admissions shall be final.

IMPORTANT NOTES

1. Reduction/relaxation of 5% marks in the eligibility conditions in all the programs shall be granted to the Scheduled Caste candidates. This percentage shall be calculated as per the example given below:-

Out of 100 marks needs to less = $5/100 \times 100 = 5$

Out of 50 marks needs to less = $5/100 \times 50 = 2.50$

This way minimum marks where general category candidates are required to have 50% in a prescribed qualification, the total required marks for a SC category candidate will be $50 - 2.50 = 47.50$ and not 45

2. Those who have done graduation or post-graduation shall not be eligible for admission to 5-year Integrated programs.
3. To ensure the safety of students due to situation arising out of the Covid-19 pandemic, the admission to the hostels shall not be made till the improvement in situation and subject to the orders from the State Government.
4. No hostel facilities shall be provided to the candidates who have already passed post graduate exam from this University or any other University and seeking admission to 2nd PG program in the UTD, MDU-CPAS, Gurugram or affiliated College as admission in the hostel shall be allowed only once at the time of 1st entry in the University/affiliated Colleges running PG programs.
5. No applicant shall be permitted to pursue two regular degree Programs simultaneously.
6. Rounding off the decimal digits to a whole number for calculating the percentage of marks shall not be permissible in any case, whatsoever.
7. Candidates with re-appear(s) in the qualifying examination shall not be allowed admission to UG/PG Programs.

**SECTION - 4****CRITERIA FOR PREPARING MERIT LIST****Important Note:**

1. While preparing the merit list, marks in fractions will not be rounded off.
2. The weightages are not applicable to programs approved by PCI (Pharmacy Council of India)/ AICTE (All India Council for Technical Education).
3. The merit list shall be prepared on the basis of the Academic Merit (percentage of marks in qualifying examination) and following Weightage(s) subject to maximum of 10 marks (if any) will be admissible only if the supporting document(s) has/have been issued on or before the last date for submission of online application form:

Sr. No.	Weightages	Marks														
a)	Candidates who have passed qualifying exam from any of the State Universities in the State of Haryana except candidates to be admitted against All India Quota.	5														
b)	NCC 'C'/ 'G' Part-II Certificate, and Scouts and Guides decorated with the President's Award.	5														
c)	Certificate of Merit for Youth Red Cross/NSS/MFLP awarded by the University/State Govt.	5														
d)	Securing 1 st position at University Inter-Zonal/Inter-University North-Zonal/National/State/Inter-State Youth Festivals in either individual or group items.	5														
e)	NCC 'B' Certificate	3														
f)	Passing Matric and /or 10+2 examinations as regular student from Govt. /Govt. aided Schools situated in rural area of Haryana except candidates to be admitted against All India Quota. (Subject to production of certificate as per Annexure-G.)	5														
g)	Donating blood atleast five times for social cause in a Govt./Govt. approved Blood Bank. (Candidates claiming blood donation weightage must submit certificate issued by the Red Cross Society/Official Blood Bank)	5														
h)	Candidates having passed Hons. Program in the subject and seeking admission to concerned PG Program	5														
i)	10 marks shall be given to the candidates who have passed graduation with Statistics as a main subject and weightage of 5 marks shall be given to the candidates who have passed graduation with Mathematics as a main subject for admission to M.Sc. (Statistics)	10/5														
j)	<p>Weightage to the sports candidates will be given on the following graded scale:</p> <table border="1"> <thead> <tr> <th>Grade</th> <th>Weightage</th> </tr> </thead> <tbody> <tr> <td>A-3</td> <td>5</td> </tr> <tr> <td>A-4</td> <td>4</td> </tr> <tr> <td>B-2</td> <td>3</td> </tr> <tr> <td>C-4</td> <td>2.5</td> </tr> <tr> <td>C-5</td> <td>2</td> </tr> <tr> <td>D</td> <td>0</td> </tr> </tbody> </table> <p>Candidates claiming sports weightage must submit certificate issued by the Director of Sport of the State concerned including grade. Certificate from any other Authority will not be considered.</p>	Grade	Weightage	A-3	5	A-4	4	B-2	3	C-4	2.5	C-5	2	D	0	
Grade	Weightage															
A-3	5															
A-4	4															
B-2	3															
C-4	2.5															
C-5	2															
D	0															





SECTION - 5

FEE STRUCTURE

- A. Annual fee structure for Indian students seeking admission to various regular programs offered in the Centre will be as under which is to be paid at the time of admission:

Programs	Admission Fee	Tuition Fee	Amalgamated Fund	Development Fund	Security (refundable)	Curriculum charges	GIS	Other charges	Exam Fee for 1 st sem	Total Fee
MBA 2 yr	50/-	34000/-	240/-	13000/-	500/-	50/-	48/-	4254/-	1000/-	53142/-
MBA 5 year Integrated	50/-	34000/-	240/-	13000/-	500/-	50/-	48/-	4254/-	1000/-	53142/-
LL.B. (Hons.) 3-year	50/-	20000/-	240/-	21000/-	500/-	50/-	48/-	8265/-	400/-	50553/-
LL.B. (Hons.) 5-year	50/-	16,000	240/-	21000/-	1000/-	50/-	48/-	8265/-	400/-	47053/-
LLM (2YEAR) Morning	50/-	42,000/-	240/-	13,000/-	500/-	50/-	48/-	1757/-	1000/-	58645/-
LLM (2YEAR) Evening	50/-	42,000/-	240/-	13,000/-	500/-	50/-	48/-	1757/-	1000/-	58645/-

- * The Executive Council vide Resolution no. 8 in its meeting held on 4.9.2019 as approved that all the students of MDU-CPAS will be provided a Group Insurance of Rs. 1,00,000/- to each enrolled student from the session 2020-21. The total premium payable will be Rs. 96/- (Rs.48/- student share & Rs. 48/- University share). In case of SC students who are exempted from fee, they will pay their shares alongwith library security at the time of admission.

OTHER RULES AND GUIDELINES RELATING TO FEE STRUCTURE.

1. Examination fee of one semester (odd semester) will also be charged at the time of admission for all programs.
2. Selected candidates are required to deposit their dues online through Debit Card/ Net Banking.
3. Tuition fee and other dues will be payable for complete academic session.
4. A student migrating from another University will be required to pay all the dues other than Tuition Fee and Amalgamated Fund, which will be charged with effect from the month following the one upto which these have been paid to the previous institution. Dues must be paid on the dates notified; otherwise a late fee fine of Rs.5/- (per day) upto 10 days from the dates notified and thereafter Rs.10/- (per day) till the end of the month shall be charged. The name of the

[BACK TO SECTION](#)

[BACK TO TOP](#)



defaulter may be struck off the rolls, if the dues are not paid till the end of the month, unless permission is obtained from the Director to make payment at later date within the next month. Students may be re admitted with the permission of the Head Department concerned on payment of Rs.500/- alongwith the arrears of fee and/or fines provided that the Director is satisfied, that if re-admitted, the student will not fall short of the requisite percentage of attendance.

5. If the admission of a student is cancelled by the University for no fault of his/her, the fees and other dues paid by him will be refunded except the Admission Fee, provided the application to this effect duly recommended by the Director is received in the University Office within one month of the date of the letter conveying the cancellation of admission. The application for the refund of dues submitted beyond the time limit prescribed above may be considered with permission of the Vice-Chancellor on merit.
6. The University employees/their wards/spouses including the wards of retired employees and wards of employees who die in harness shall be entitled to the following concessions:
 - a. Full Tuition fee concession.
 - b. Three fourth ($\frac{3}{4}$) of the Development Fee.The University employees and their dependent wards will be given 50% concession on the total fee in the Self-Financing Programs. The employees or their wards shall, however, pay other normal dues.
7. If a candidate after having been admitted to the first year of a Program, leaves the program without attending any class and he/she applies for refund of fee within 7 days of the date of admission, the fee paid by him/her shall be refunded after deducting Rs.1000/-.
Provided that if a candidate after having been admitted to the first year of a program withdraws his/her candidature and the seat vacated by him/her is subsequently filled up from the waiting list, the fee paid by him/her shall be refunded after deducting 15% of the fee paid by him/her subject to a minimum of Rs.1000/-.
Provided still further that if in a similar case, the seat vacated by a candidate is not filled up, the fee paid by him/her would not be refunded.
8. Late fee paid by a student shall not be refunded under any circumstances.

9. Fee concession to students who are Below Poverty Line and are Yellow Card holders will be governed by the following:
 - i. Students including brothers and sisters belonging to this category will be allowed full tuition fee concession subject to the production of proof.
 - ii. They will be allowed 50% concession in room rent, if they seek admission to the University hostels.
 - iii. Only those students of this category will be allowed this concession in subsequent years who clear all the papers of the previous examination in the first attempt.
 - iv. The above concession (s) shall not be allowed in programs being run under Self-Financing Scheme (SFS).

10. However, 5% freeship will be earmarked in the programs being run under the Self-Financing Scheme.
 - i). A student will be entitled to freeship on the basis of his/her academic qualifications/performance. At the entry point, the criteria of merit will be the percentage of marks in the qualifying examination. In the subsequent years, freeship will be granted to the student on the basis of merit subject to the condition that he/she passes the full examination in the first attempt. The applications will be invited department-wise annually within one month of the commencement of classes.
 - ii) Only those students, who are Below Poverty Line (BPL) and have been issued a Yellow Ration Card by the State Govt., will be entitled to concession in tuition fee, room rent, and freeship in Self-Financing Schemes.

11. At the time of admission, fee/fund like enrolment, registration, tuition fee, sports, union, library, magazine, medical, examination fee and other funds may not be charged from the SC students whose parent's annual income is not more than 2.5 lacs. The claim on account of such fee may be submitted to the Director, Higher Education, Haryana, Panchkula after getting the same vetted from the Auditors of the Directorate for reimbursement. The affiliated colleges shall however pay all the University dues at the time of submitting the registration return/examination form as usual. These instructions shall also be applicable to all Colleges/UTDs where program under SFS are being run. Instructions received from the State Government from time to time on this issue shall be followed.

12. The Library Security amounting to Rs. 500/- or any other refundable security be charged from SC students at par with other students and may be refunded after the completion of the Program in case the applicant submits a No Dues Certificate, since library security is not a fee and it is refundable after completion of the Program.

[BACK TO SECTION](#)

[BACK TO TOP](#)

**SECTION - 6****DISTRIBUTION & RESERVATION OF SEATS**

Category	Percentage
a) All India Open Category Seats (Including Haryana State) (AIO)	15% of the sanctioned intake
b) State Quota	85% of the sanctioned intake
(b-1) Haryana Open General Category (HOGC)	50% of the State Quota i.e., 42.5 % of total intake
Economically Weaker Section	10% of Haryana Open General Category (HOGC) i.e., 4.25% of total intake
(b-2) Reserved Categories of Haryana	50% of the State Quota i.e., 42.5% of total intake
Scheduled Caste (SC)	20% of State Quota (17% of total intake) i) 50% of 20% to Scheduled Castes ii) 50% of 20% to Deprived Scheduled Castes (refer to Appendix-K1)
Backward Classes of Haryana (A) (BCA)	16% of State Quota (13.6% of total intake)
Backward Classes of Haryana (B) (BCB)	11% of State Quota (9.35% of total intake)
Physically Handicapped (PH)	3% of State quota (2.55% of total intake).

Note: It is mandatory to maintain a Roster Register at Departmental level for distribution and reservation of seats.

In the event of quota reserved for Physically Handicapped remain unutilised due to non-availability for suitable category of Handicapped Candidates, it may be offered to the Ex-Servicemen and their wards (1%) and the dependents of Freedom Fighters (1%).

Further, 3% reservation is also provided to Ex-servicemen/ Freedom Fighters and their dependants by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Caste and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided / Institutes located in Haryana. As far as Block allocation in Block-A and Block-B of Backward Classes category is concerned year wise rotational system will be adopted. For example if Block-A of Backward Classes are given seats in academic year 2018, the next Block i.e., (B) Block of Category of Backward Classes will be given seats in the next academic year 2019 and so on. Further, a roster register for reservation of seats for ex-servicemen/freedom fighters shall be maintained and carry forward all fractions, till one seat is accumulated through different fractions over the years. As and when the total comes to one, a seat will be provided.

Fifty percent of the twenty percent seats reserved for Scheduled Castes for admission in any educational institution shall be set aside for candidates belonging to deprived Scheduled Castes as enumerated in the Appendix-K1.

Where a seat is set aside for candidate from the deprived Scheduled Castes for admission in Government Educational Institution is not filled up in any academic year due to non-availability of candidate of the deprived Scheduled Castes possessing the requisite qualification, the same shall be made available to the candidate of Schedule Castes.

[BACK TO SECTION](#)

[BACK TO TOP](#)



GUIDELINES FOR RESERVATION

1. **The reservation of seats is as per the Reservation Policy of Haryana Govt. and is subject to change/amendment made by the State Govt. from time to time.**
2. Candidates belonging to SC/ST are required to submit a certificate from the competent authority as per **Appendix-C**. The list of Scheduled Castes notified by the Haryana Government, is available at **Appendix-K**.
3. Candidates belonging to Backward Classes are required to submit a certificate from the competent authority as per **Appendix-D**. The list of Backward Classes in Haryana notified by the Haryana Government, is available at **Appendix-I**. Circular no. 1170-SW(1)-95 dated 7.6.95 of the Haryana Govt. for excluding Socially Advanced Persons/Sections (Creamy Layer) from Backward Classes may be referred to at **Appendix-J**.
4. The children or grand children (Maternal & Paternal) of Freedom Fighters are required to submit a certificate from the competent authority as per **Appendix-E**.
5. Only those candidates who have permanent disability of not less than 40% (being otherwise fit for admission to the program) will be considered for admission as Physically Handicapped. They will submit a certificate from the competent authority as per **Appendix-H**. Disability Certificate shall, however, be subject to verification by a Medical Board to be constituted by the University. The decision of Medical Board in this regard shall be final.
6. Children or Wards of Military Personnel (including personnel of Para-Military Forces killed in Action or Permanently Disabled in Action and Boarded Out from the Services or Ex- Servicemen and their wards will be considered for reservation. They will submit a certificate as per **Appendix-F**. The following categories of personnel of Territorial Army are included in the definition of Ex-Servicemen in terms of the State Govt. letter No. 12/18/2006-GS-II dated 8-01-2008:
 - i) Pension holders for continuous embodied service
 - ii) Persons with disability attributable to military service
 - iii) Gallantry Award Winners and
 - iv) Such recruits boarded out/released on medical grounds and granted medical/
disability pension.

[BACK TO SECTION](#)

[BACK TO TOP](#)

7. A candidate who applies for a reserved category or for both reserved and general categories will be considered first in general category. In case, he is not selected in general category, he will be considered for reserved category.
The Scheduled Castes/Backward Classes candidates who get selected /admitted in Educational/Professional/Technical Institutions and Universities in open competition on the basis of their own merit, will not be counted against the quota reserved for scheduled caste/ backward classes, rather they will be treated as open competition candidates. However, such candidates shall fulfill condition of eligibility regarding age etc. as are meant for general category candidates (Memo No.13864-75 dated 24.8.2012 received from the Principal Secretary to Govt. of Haryana, Welfare of Scheduled Caste and Backward Classes Department, Chandigarh).
8. If a candidate belongs to more than one reserved category, he/she shall be required to give his/her preference at the time of filling up the admission form. Preference once given shall not be changed.
9. If any seat remains vacant in sub-categories of BC (A) and BC (B), the same will be filled up through the candidates belonging to other category. For example, if any seat in BC (B) category remains vacant, the same will be filled up from BC (A) category and vice-versa.
10. If any seat remains vacant in sub-categories of SC, the same will be filled up through the candidates belonging to other category. For example, if any seat in SC category remains vacant, the same will be filled up from Deprived SC category and vice-versa.
10. Benefit of reservation will be given to all the reserved categories upto 3rd counseling according to the reservation policy given in the Prospectus. In case at the time of 3rd counseling the reserved seats of various categories remain vacant and no eligible candidates of the reserved categories are available then these vacant seats may be thrown open to Haryana General Category by the Director at his/her own level. In case, the seats in Haryana General Category remain vacant at the end the same will be thrown open to All India Open Category by the Director at his/her own level.
11. Proforma for Economically Weaker Section of income & asset certificate issued by Government of Haryana dated 13.03.2019 as per **Appendix-R**.
12. Proforma of affidavit by the parents of the Backward Class category candidates as per **Appendix-S**.



SECTION - 7

ENROLMENT OF STUDENTS AND SUBMISSION OF REGISTRATION/ CONTINUATION RETURN

- i) The Heads of the Departments/Principals will complete the process of online submission of Registration Return-cum-Examination Form and Continuation Return (particulars in the RR/CR should be as per documents of the students) within 10 days from the last date of normal admissions/counselling of a program and a hard copy of the same will be submitted alongwith all types of required certificates/documents/migration(photocopies duly attested) determining their eligibility in the Registration & Scholarship Branch within 7 days after completing all formalities i.e., depositing of required fee mentioned in the Fund Transfer Report (FTR) relating to different types of fees applicable for a session latest by September 12th or any other date notified by the University from time to time. If a college/institute fails to submit the documents/certificates alongwith the hard copy of RR, the late fee as under will be charged as per prescribed schedule:
- (a) For 1 to 30 days after the expiry of normal due date: 500/- per student.
 - (b) For 31 to 45 days after the expiry of normal due date: 1000/- per student.
 - (c) For 46 to 60 days after the expiry of normal due date: 2000/- per student.
 - (d) For one week before commencement of examinations and after that no request will be considered in any circumstances: Rs.3000/- per student and permission of the Vice-Chancellor. Provided that in case a candidate is not able to submit the migration certificate while sending registration return, the migration of such candidates may be forwarded in original to the Registration & Scholarship Branch as per the schedule given below alongwith late fees mentioned against each:

All UG/PG Programs

1. Upto November 30th - With late fees of Rs.500/-
2. Upto January 31st- With late fees of Rs.1000/-
3. Upto March 31st- With late fees of Rs.2000/-



- ii) Migration Certificate received after the above mentioned schedule will not be accepted in any case and the candidature of the student concerned will stand automatically cancelled.
- iii) In case of late admission, the registration return-cum-examination form and continuation return will be accepted within 15 days from the date of admission/counselling.

In case a College/Institute fails to submit the Registration Return-cum-Examination Form and Continuation Return within prescribed time limit (without late fees), the same will be accepted with late fees @ Rs. 2/- per day per student in respect of each kind of fee including examination fee (total @ Rs. 20/- per day per student) for first 7 days and after this @ Rs. 65/- per student per day i.e., (Rs. 5X9=45+Rs. 20 examination fee) shall be charged in respect of each kind of fee separately as already provided in ordinance before one month of the commencement of examination of a program.

Thereafter, the Registration Return-cum-Examination Form with late fee as referred above will be accepted before ten days of the commencement of examination with the approval of the Vice Chancellor.

In case of students who are already registered with the University, the registration number shall be indicated in Registration Return, but such a student shall pay the prescribed continuation fee.

- iv) The applications for Inter College/University Migration will be accepted upto 30th September. The applications received after this date will not be considered for migration in any case. The R&S branch will complete all formalities for Inter College and Inter University Migrations and branch changes latest by 30th October, 2020.

Note: The last date of online submission of RR/CR should not be on Monday or next date to a Gazetted Holiday.



SECTION - 8

GENERAL RULES

1. The candidates seeking admission on Haryana Open General seats are required to submit certificate of bonafide residents of Haryana as defined by the Haryana Govt. **(Appendix-A)**. The Certificate of Haryana Resident shall be in the formats prescribed by the Govt. and issued by the competent authority **(Appendices A 1-4)**.
2. A candidate who has passed his/her qualifying examination from a University/College situated within the State of Haryana will be deemed to be Haryana resident and will be required to submit certificate of bonafide resident of Haryana issued by the Principal/Headmaster of the Institution last attended **(Appendix- A3)**.
3. Reservation of seats for various categories shall be determined by the criteria given in the Section 5 Distribution & Reservation of Seats in Various Programs.
4. A complete merit list of all eligible candidates will be prepared for each category.
5. The candidates having passed qualifying examination from the self-styled Universities/ Institutes/Boards, declared bogus/fake by the UGC and other Govt. Bodies, shall not be eligible for admission to any program in MDU. The list of such Universities/ Institutes/ Boards is available at **Appendix-M**. This list may vary from time to time as per notification of UGC/other Govt. bodies.
6. The list of examinations of various Indian/Foreign Universities/Boards recognized by this University and Board of School Education, Bhiwani, Haryana is available with the Departments / Institutes/ Academic Branch of this University and also on University Website. This list shall be referred to for verification of the documents of the candidates seeking admission to this University. No candidate who has passed his/her qualifying/other examination(s) from the Universities / Boards /Institutes other than mentioned in the list referred above shall be admitted without verification from the Academic Branch or Registration& Scholarship Branch.
7. Any attempt on the part of a candidate, his/her friends or relatives to canvass or bring influence to bear upon the University directly or indirectly for securing admission will lead to disqualification for admission.
8. If a candidate is admitted on the basis of information submitted by him/her but at any subsequent time, it is discovered that any portion of this information is incorrect or false, the student shall be removed from the University and all fees and other dues paid till the date of such removal shall be forfeited. The University may take any further action it may deem fit against the said student and his/her guardian.



9. In case of any ambiguity in the rules, interpretation of the same by the Vice-Chancellor shall be final.
10. All the admitted candidates should apply for the Identity-cum- Library Membership Card through the respective HOD/Director of the Institute.
11. No student shall be deemed to have pursued a regular program of study unless he/she has attended not less than 65% or 75% of the lectures delivered in theory as well as practical as per concerned Ordinance. Relaxation in shortage of lectures upto 20% will be allowed by the Director on the grounds detailed in the concerned Ordinances. The name of a student remaining absent for 15 consecutive days (excluding Sunday/Holiday) after the start or during the academic session without any notice shall be struck off from the rolls of the Department/ Institute. A fine of Rs.5/- per lecture/day shall be charged on account of remaining absent from the classes. However, re-admission may be allowed on payment of Rs.1000/- alongwith required fine within 15 days with the permission of the Dean Academic Affairs. If a student fails to report within this time limit, the seat will be declared vacant to be filled according to University rules. Re-admission may be allowed by the Dean Academic Affairs only once on the recommendations of the Director on payment of prescribed re- admission fee. However, while giving his/her specific recommendations, the Director must ensure that the student will fulfill the minimum requirement of attendance for appearing in the examinations as per concerned Ordinance.
12. A student, who had been detained on account of shortage of attendance, his/her name is struck off from the department, may be re-admitted provided:
 - (a) he/she seeks re-admission within the prescribed date in the relevant semester
 - (b) his/her conduct has been satisfactory; and he/she shows sufficient cause to the satisfaction of the University for not having put in the requisite percentage of attendance in lectures.
 - (c) Such a student will not be promoted to the next semester till he/she completes the requirements as mentioned in (a) and (b) above in the preceding semester. Supernumerary seat (s) be created for readmitting such students in the corresponding semester. However, such students will have to pay fee being charged from the students of that semester. If such a student had been detained in 1st semester of a program, he/she may be re-admitted next year without competing with the other students seeking admission to the 1st semester.

13. An applicant who fails in the examination, or fails to appear in the examination, and who is otherwise eligible to appear in the examination as an ex-student, shall not be admitted as regular student. In exceptional cases, however, where such an applicant is a foreigner studying under the Cultural Scholarship Scheme of the Govt. of India etc., re-admission may be allowed.
14. In respect of an applicant seeking re-admission, his/her previous record shall be carefully scrutinized and the decision of the Dean Academic Affairs in this regard shall be final.
15. Casual admission will not be allowed under any circumstances.
16. The medium of instruction shall be Hindi in case of Hindi subject and English in case of other subjects except where Hindi is specifically prescribed as medium of instruction.
17. Applicants should satisfy themselves about their eligibility before applying for any program.
18. No plea about the ignorance of the rules and regulations and other provisions of admission will be entertained.
19. As regards the rules of promotion etc., students will be governed by the provisions of the University ordinances.
20. All the rules and regulations for submission of migration certificate by the candidates, who have passed the lower examinations from other Universities/Boards, will be applicable as per the University Rules.
21. Always quote your Application Form No. & Fee Receipt No. for reference while making correspondence regarding admission to the programs offered by this University.
22. Ordinarily the odd and even semester examinations shall be held in December/January and May/June, respectively every year. However, the schedule may change due to some compelling circumstances.
23. Use of mobile phones is strictly prohibited in the Depts./Administrative Block/Library.
24. Entire University campus is a No Smoking Zone. Smoking is a punishable offence and strictly prohibited.
25. Parents are advised to visit the University from time to time to keep themselves abreast of the progress of their wards.
26. While pursuing professional program, the students may have to go for Industry exposure/field-trips as per program requirements.
27. Optional paper (s) can be offered with the permission of the Vice-Chancellor, if the student strength is less than five.
28. If gap in studies, students may give reasons with documentary proof/self undertaking.

29. Nothing contained in this Prospectus shall be construed to convey sanction or cited as an authority for which University regulations alone are applicable.
30. Grant of Maternity Leave to the women students as approved by the Executive Council in its meeting held on 24.09.2016 for various UG/PG Programs.
 - (a) The women students will be entitled to avail the Maternity Leave for a period not exceeding 45 days continuously in a single stretch with the prior permission of the Head/Director of the concerned Department/Institute and the Principal of the College on production of valid Medical Certificate. The leave period may be excluded from the total lectures delivered during the semester. But the concerned student has to appear in all the Minor/Major Examinations etc. as per Schedule notified by the department of the University,
 - (b) However, if so desired, the student may drop the full semester but she has to complete the attendance of that drop out semester after appearing in the final semester examination and shall have to appear in the drop out semester examinations according to the Even & Odd Semester policy. In such cases, she will not be required to pay the re-admission fee and the entire semester fee (if she has already paid the drop out semester fee) to complete the attendance of the drop out semester.

The above decision shall be applicable to all the UG/PG Programs being run in the affiliated colleges, University Teaching Departments and MDU-CPAS, Gurugram.



SECTION - 9

STUDENTS CONDUCT AND DISCIPLINE RULES

1. Application of Rules

These rules shall apply to all the students of Maharshi Dayanand University, Rohtak.

2. Acts of Indiscipline and Misconduct

Any act of misconduct committed by a student inside or outside the campus shall be an act of violation of discipline of the University. Without prejudice to the generality of the foregoing provision, violation of the discipline shall include:

- i) Disruption of teaching, study, examination, research or administrative work, curricular or extra curricular activity or residential life of the members of the University, including any attempt to prevent any member of the University or its staff from carrying on his or her work and doing any act reasonably likely to cause such disruption
- ii) Damaging or defacing University property or the property of the members of the University or any other property inside or outside the University Campus
- iii) Engaging in any attempt as wrongful confinement of teachers, officers, employees and students of the University or camping inside or creating nuisance inside the boundaries of houses of teachers, officers and other members of the University
- iv) Use of abusive and derogatory slogans or intimidating language or incitement of hatred and violence or any act calculated to further the same
- v) Smoking in the University Campus
- vi) Eve-teasing and/or disrespectful behaviour towards girl students and women
- vii) Any assault upon or intimidation of or insulting behaviour towards a teacher, officer, employee or student or any other person
- viii) Causing or colluding in the unauthorized entry of any person in the campus or in the unauthorized occupation of any portion of University premises, including Hostels or Halls of Residence, by any person
- ix) Getting enrolled in more than one program of study simultaneously in violation of University rules
- x) Committing forgery, tampering with or misuse of University documents or records, identification cards etc.
- xi) Furnishing false certificate or false information to any office under the control and jurisdiction of the University
- xii) Consuming or possessing alcoholic drinks, dangerous drugs or other intoxicants in the University premises
- xiii) Indulging in acts of gambling in the University premises



- xiv) Possessing or using weapons such as knives, lathis, iron chains, iron rods, sticks, explosives and fire arms in the University premises
- xv) Arousing communal, caste or regional feelings or creating disharmony among students
- xvi) Not disclosing one's identity when asked to do so by an employee or officer of the University who is authorized to ask for identity
- xvii) Tearing of pages, defacing, burning or destroying books etc. of library
- xviii) Unauthorized occupation of Hostel Rooms or unauthorized use of University furniture in one's Hostel Room or else where
- xix) Accommodating guests or other persons in Hostel without permission of the competent authority
- xx) Improper rendering of accounts for money drawn from or through any office under the control and jurisdiction of the University
- xxi) Coercing the medical staff to render medical assistance to persons not entitled for the same or any other disorderly behavior
- xxii) Any act of moral turpitude
 - a) Any offence under law
 - b) Committing any of the offences specified in the examination rules of the University (Control of unfair means and disorderly conduct)
 - c) Violation of Traffic Rules in the University premises
 - d) Pasting of posters, distributing of pamphlets, handbills etc. of objectionable nature or writing on walls and disfiguring buildings
 - e) Any other act considered by the Vice-Chancellor or the Discipline Committee to be an act of violation of discipline.

3. **Disciplinary Action**

Without any prejudice to the powers of the Vice-Chancellor as specified under Statute 39, the following Officers are authorized to take disciplinary action by way of imposing penalties as specified in Clause 4 of these regulations other than those specified in Sub-Clause (ix), (x), (xi), (xii), (xiii) & (xiv):

- i) Proctor
- ii) Deans of the Faculties/Dean, Students Welfare
- iii) Chief Warden(Boys/Girls)
- iv) Heads of the Departments
- v) Principals / Directors of the Colleges/Institutions
- vi) Any other person employed by the University and authorized by the Vice-Chancellor for the purpose provided that the penalties on the offences relating to Examinations will be dealt with by the relevant bodies.

4. **Nature of Penalties**

The following penalties may, for acts of indiscipline or misconduct or for good and sufficient reasons, be imposed on a student, namely:

- a. Written warning and information to the guardian.
- b. Fine as may be warranted by the nature of case.
- c. Suspension from the Class/ Department/ College/ Hostel/ Mess/ Library or withdrawal of any other facility of this nature.
- d. Suspension or cancellation of scholarships, fellowships or any financial assistance from any source, or recommendation to that effect to the sanctioning agency.
- e. Recovery of pecuniary loss caused to University property.
- f. Debarring from participation in Sports/NCC/NSS and other such activities.
- g. Disqualifying from holding any representative position in the Class/College/ Hostel/ Mess/Sports/Clubs and in similar other bodies.
- h. Hostel shift and Hallshift.
- i. Expulsion from the Department/ Faculty/ Hostel/ Mess/ Library/ Clubs for a specified period.
- j. Debarring from an examination.
- k. Non-issue of Migration Certificate.
- l. Expulsion from the University for a specified period.
- m. Disqualifying from further studies, or prohibition for future admission or re-admission.
- n. Any student against whom an allegation of misconduct has been made may be suspended from the rolls of the University by the Vice-Chancellor, pending enquiry or pending trial on a cognizable offence by a court of Law.

5. **Opportunity to be given before Award of Penalty**

No penalty, provided in sub-clauses (ix), (x), (xi), (xii), (xiii) and (xiv) of Clause 4 shall be imposed without giving to the student a reasonable opportunity of being heard.

6. **Review of Appeal against the Penalty**

A review would lie to the Officer issuing the orders within seven days, and an appeal would lie against the orders of the authorities mentioned in these rules (except the Vice- Chancellor) to the Proctorial Board of the University. The Board may also review its decision on its own.

7. **Prohibition of Ragging**

“The instructions for curbing ragging as conveyed by the UGC vide letter No. 1- 15/2009 (ARC) pt. III dated 17.03.2017, in view of the judgment of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009 and also given in Chapter X be adhered to strictly (UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, UGC website: www.ugc.ac.in& the Haryana Prohibition of Ragging in Educational Institution Ordinance 2012) :

Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately. The punishment may include expulsion/suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take shape of (i) withholding or withdrawing scholarships or fellowships and other benefits (ii) forfeiting campus placement opportunities or recommendations. (iii) debarring from appearing in any test or examination or other evaluation process (iv) debarring from representing the educational institution in any reasonable, national or international meet, tournament, youth festival, etc. (v) withholding results (vi) suspension or expulsion from hostel or mess (vii) cancellation of admission (viii) lodging of FIR with the local police. If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent.

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other students, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear apprehension thereof in fresher or junior students or asking the students to do any act or perform something which such students will not do in the ordinary program and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely effect the physique or psyche of a fresher or a junior student or any type of abuse through electronic media or wrongful confinement, use of criminal force, assault as well as sexual offence, trespass, defamation or threat to defame will be deemed an act of ragging. Hon'ble Supreme Court of India in SPL (C) No. 24295/2004 in the matter of University of Kerala V/s Council of Principals, Colleges of Kerala and others has ordered that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain to if his/ her explanation is not found satisfactory, the authority would expel him/her from the Institution.

The applicants at the time of admission are required to give an undertaking (Appendix- O&P) against ragging.

8. **Check on the menace of sexual harassment and violence against women**

The University has a zero tolerance policy towards the act of sexual harassment. Sexual harassment is taken as a serious act of indiscipline. A Committee, constituted by the Vice-Chancellor under the Chairpersonship of a senior female professor, will check the menace of sexual harassment and violence against girl students and women. The Sexual Harassment includes any unwelcome sexually determined behaviour, whether directly or by implication and includes physical contact and advances, a demand or request for sexual favours, sexually-coloured remarks, showing pornography or any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

The Committee shall take all precautionary measures to prevent sexual harassment and violence against girl students and women in the University. It shall also ensure that there is no hostile environment towards girl students and women. No girl student should have reasonable ground to believe that she is at a disadvantage or is being discriminated against. If any complaint of sexual harassment comes to the notice of the Committee, immediate disciplinary action alongwith appropriate action in accordance with the law would be taken.

**SECTION - 10****TEACHING FACULTY**

The Center offers undergraduate, postgraduate, and doctoral programs. The faculty positions along with their qualifications and areas of specialization are spelt out in the following tables:

Sr. No.	Name of the Faculty	Qualifications	Designation	Area of Specialization
	Prof. Santosh Nandal (Director)	Ph.D	Director	Development Economics, Gender Economics & Indian Economics
Department of Law				
1	Dr. Gajinder Singh Chauhan	Ph.D..	Academic In-charge, Law (Assistant Professor)	History, Legal History
2	Dr. Somlata Sharma	Ph.D..	Assistant Professor	Family Law, Environmental Law, Administrative Law
3	Dr. Sanjeev Kumar	Ph.D..	Assistant Professor	Judo, Sports Training, Sports Psychology
4	Dr. Kailash Kumar	Ph.D..	Assistant Professor	Drafting, Pleading, Moot Court, Indian Penal Code
5	Dr. Virender Sindhu (On Lien)	Ph.D..	Assistant Professor	Constitutional Law, Environmental Law, Administrative Law
6	Dr. Omprabha	Ph.D..	Assistant Professor	Family Law, Constitutional Law, Civil Procedure Code, Evidence
7	Dr. Surender Kumar	Ph.D..	Assistant Professor	Criminal Law, Evidence, Criminal Procedure Code
8	Dr. Anupam Kurlwal	Ph.D..	Assistant Professor	Alternate Dispute Resolution, Contract Law, Research Methods
9	Dr. Seema Baswana	Ph.D.	Assistant Professor	English
10	Dr. Sunil Devi kharb	Ph.D.	Assistant Professor	Political Science
11	Dr. Preeti Dahiya	Ph.D.	Assistant Professor	Sociology
12	Dr. Kavita Dahiya	Ph.D.	Assistant Professor	Economics
13	Dr. Suchitra	Ph.D.	Assistant Professor	English
14	Ms. Anisha	M.Phil.	Assistant Professor	Hindi
15	Dr. Ravinder Kumar	PhD	Assistant Professor	Lib. & Inf. Sc.
Department of Management				
1	Dr. Pratibha Bhardwaj	PhD	Academic In-Charge, MBA (Assistant Professor)	Marketing and Economics
2	Dr. Vijay Rathee	PhD	Assistant Professor	OB, HR, IB, Marketing
3	Dr. Pooja Yadav	PhD	Assistant Professor	Finance and Marketing
4	Dr. Sandeep Aggarwal	PhD	Assistant Professor	Finance, IT and Analytics
5	Dr. Nidhi	PhD	Assistant Professor	HR, Communication Skills and Entrepreneurship
6	Mr. Yogender	MBA	Assistant Professor	Finance and Marketing

BACK TO TOP



APPENDICES

APPENDIX- A

Copy of letter No.62/17/95-6 GSI dated 3.10.96 from the Chief Secretary to Govt., Haryana, Chandigarh and addressed to all Heads of Departments, Commissioners, Ambala, Rohtak, Gurugram and Hisar Division, All Deputy Commissioners & all Sub-Divisional Officers in Haryana, Registrar, Punjab and Haryana High Court and all District Sessions Judges in Haryana.

Subject: Bonafide Residents of Haryana - Guidelines regarding

Sir,

I am directed to invite your attention to Haryana Govt. letters on the subject noted above vide which the instructions were issued regarding simplification procedure for obtaining the certificate of Domicile for the purpose of admission to educational institutions (including technical/medical institutions). The matter has been reconsidered in the light of judgement delivered by the Hon'ble Supreme Court of India in the case of Dr. Pardeep Jain Vs Union of India and others reported as AIR 1984-SC-1421, where in it has been held that instead of word Domicile, the word Resident be used in the instructions issued by the State Government, and it has been decided to revise the Government instructions. Henceforth the following categories of persons would be eligible for the grant of Resident Certificate:-

- i) Candidates who have passed the examination qualifying there for selection in an institution from a school/college in Haryana;
- ii) Children/wards (if parents are not living)/dependants:
 - a) of the regular employees of Haryana State posted in or outside Haryana State or Working on deputation;
 - b) of the regular employees of the statutory bodies/Corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana;
 - c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government.
- iii) Children/wards (if parents are not living)/dependants of persons who, after retirement, have permanently settled in Haryana, and draw their pensions from the treasuries situated in the state of Haryana.
- iv) Children/wards (if parents are not living)/dependants of pensioners of Haryana Govt., irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
- v) Children/wards (if parents are not living)/dependants of persons who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
- vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
- vii) Children/wards of the accredited journalists residing at Chandigarh and recognized by Govt. of Haryana (added vide C.S. letter No. 62/27/2003-6 GSI dated 29/7/2003)
- viii) Persons who were born in Haryana and produce a certificate to that effect; Provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:

- a) citizens of India;
 - b) produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependants have not obtained the benefit of domicile in any other State.
2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub Divisional Officer (Civil), Tehsildar (Revenue Department of the District/Sub Division to which the candidates belong). Resident Certificate in respect of the children/wards/dependants of Haryana Government employees who are posted at Chandigarh, Delhi or elsewhere or in respect of the children/wards/dependants of the employees of the statutory bodies/Corporations of Haryana established by or under an Act of the State of Haryana and located at Chandigarh, in Haryana or outside Haryana, should be issued by their respective Heads of Departments.
 3. Candidates, seeking admission in educational institutions (including Medical and Technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school situated in Haryana. For this purpose, a certificate of the Principal/Head Master from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Head Master of the institution shall be competent to issue such certificate which should be sufficient.
 4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana, but at any subsequent time, it is discovered that his claim was false, the student shall be removed from the institution, and all fees and other dues paid upto the date of such removal shall be confiscated. Principal/Head Master may take such other action against the student and his/her parents/guardians, as he may deem proper in the circumstances of any particular case.
 5. These instructions may kindly be noted carefully for compliance.

-
- Note :**1. The State Government, vide letter no. 22/28/2003-3GS-III dated 30.1.2004, has decided that henceforth Circle Revenue Officers (Tehsildar/NaibTehsildar-cum-Executive Magistrate concerned has been authorized to issue Resident as well as Caste Certificates (SC/BC/OBC). In case of Haryana Govt. employees serving in the offices located at Chandigarh/Panchkula and residing at Chandigarh/Panchukula, the Resident Certificate and Caste Certificates to SC/BC employees and their children will be issued by their respective Heads of the Departments. The proforma for these certificates have also been prescribed by the State Govt. (Appendix-A-I, B & C). Therefore, all the candidates will be required to submit such certificates in the prescribed proforma. The certificate issued by anyone other than the competent authority in the proforma other than the prescribed proforma will not be accepted.
2. Haryana Resident Certificate should be of the date of 30.01.2004 or after. Certificates issued before this date will not be accepted. The candidates must ensure that they get Haryana Resident Certificates and not Haryana Domicile Certificate from the appropriate authority as Haryana Domicile Certificate is invalid for the purpose of admission.

BACK TO TOP

APPENDIX- A 1

RESIDENCE CERTIFICATE TO BE ISSUED BY THE DEPUTY COMMISSIONER/SUB-DIVISIONAL OFFICER (CIVIL)/, G.A. TO D.C./D.R.O./EM/TEHSILDAR

Certified that Sh. S/o Sh.
father/guardian of Miss/Mr.....holds(name of the child/ward
with full address) immovable property at
..... (place and District) in the State of Haryana for the past years.

OR

Certified that Miss/Mr..... S/o Sh.
Resident of was born in Haryana as per birth certificate.

Dated:.....

**Signature of the Authority
(mentioned above)
(with seal)**

APPENDIX- A 2

RESIDENCE CERTIFICATE TO BE ISSUED BY HEAD OF DEPARTMENT

Certified that Sh.S/o Sh. father
of Miss/Mr. is an employee of the(Name of
office) of Haryana Government. He is working as, and is posted at
..... He has more than three years service at his credit.

**Place:
Dated:**

**Head of the Department
(with seal)**

APPENDIX- A 3

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD MASTER OF
THE GOVERNMENT/RECOGNIZED SCHOOL/COLLEGE**

It is certified that Miss/Mr. S/o/ D/o Sh.
has been a student of this School/College for a period of Year (s),from
..... to He/she left the school/college on

**Dated :
Place :**

**Sign. of Principal/Head Master
(with seal)**

BACK TO TOP

RESIDENCE CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN THE CASE OF THE GOVERNMENT EMPLOYEES

Certified that Sh.S/o Sh father of Miss/Mr. is an employee of Government of India working as He has been posted at Chandigarh/Haryana in connection with the affairs of Haryana Government for the past three years.

Dated

**Head of Department
(with seal)**

APPENDIX- B

AFFIDAVIT OF THE PARENT /GUARDIAN TO BE ATTESTED BY THE EXECUTIVE MAGISTRATE/OATH COMMISSIONER/NOTARY PUBLIC.

I _____ father/mother/guardian of _____ Miss/Mr. _____ resident of _____ do here by solemnly state and affirm asunder:

1. That I am a Citizen of India.
2. That neither the deponent nor the child/ward of the deponent has obtained the benefit of 'Residence' in any other State.

Dated.....

DEPONENT

VERIFICATION

Verified that the contents of my above given affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Dated.....

DEPONENT

HARYANA GOVERNMENT

Certificate Sr.No...../Year...../Teh.....

**Photo of applicant
To be attested by
the Issuing Authority**

SCHEDULED CASTE-CERTIFICATE

This is to certify that Shri/Smt./Kumari.....
Son/Daughter of Sh. resident of Village/Town.....
Tehsil District, of the State/Union Territory _____
belongs to the Caste/Tribe, which is recognized as a Scheduled
Caste/Scheduled Tribe under the Constitution (Scheduled Castes) Order1950.

2. Shri/Smt./Kumariand/or his/her family ordinarily Reside(s)
in Village/Town of Tehsil.....
District, of the State/Union Territory _____.

Dated:.....
Place:.....

Signature with seal of Issuing Authority
Full Name.....
Designation.....
Address with
Telephone No. with STD Code.....

**Issuing Authority: Tehsildar-cum-Executive Magistrate,
Naib Tehsildar-cum-Executive Magistrate
Head of Department in case of Government employee.**

HARYANA GOVERNMENT

Certificate Sr.No...../Year...../Teh.....

Photo of applicant
To be attested by
the Issuing Authority

BACKWARD CLASS CERTIFICATE
Block `A` OR `B`

This is to certify that Shri/Smt./Kumari.....
Son/Daughter of Sh.....resident of Village/Town.....
Tehsil District, the State/Union Territory.....
belongs to the Caste. This caste is mentioned in the State list of
BC Block.....

2. Shri/Smt./Kumari and/or his/her family ordinarily Reside
(s) in Village/Townof TehsilDistrict
....., of the State/Union Territory.....

3. This is to certify that he/she does not belong to the person/section (Creamy layer) as per
State Govt. letter No.1170-SW(1)-95 dated 07.06.1995, No.22/36/2000-3GS-III dated 9.8.2000 &
No.213-SW(1)-2010 dated31.8.2010.

Dated:.....
Place:.....

Signature with seal of Issuing Authority
Full Name.....
Designation.....
Address with
Telephone No. with STD Code

Issuing Authority: Tehsildar-cum-Executive Magistrate,
NaibTehsildar-cum-Executive Magistrate
Head of Department in case of Government employee.

(The applicant shall submit an affidavit that he/She falls/does not fall in creamy layer)

APPENDIX- E

CERTIFICATE FOR CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTERS

No.....

Dated:.....

Certified that Shri Son/Daughter of Shri.....
resident of Village, Police Station,
Tehsil.....,District..... was a bonafide Freedom Fighter.

Signature of Officer authorized
by Chief Secretary, Haryana
to issue such certificate
(with office seal &stamp)

APPENDIX- F

**CERTIFICATE FOR DECEASED/DISABLED/DISCHARGED MILITARY PERSONNEL/
SERVING MILITARY PERSONNEL/EX-SERVICEMEN**

Certified that Sh.....Father of.....(name of the Candidate) is
serving military personnel/an ex-serviceman and he/his son/daughter is entitled for the benefit of
reservation of seats for admission in program in MD University, Rohtak. His detailed particulars are
as under:

1. Name.....
2. Father's Name.....
3. Address.....
4. Reasons of discharge/retirement.....
5. Whether deceased/disabled during military service.....
if so, give details
6. Category.....
7. If serving, Rank and place of Posting.....

Place:.....
Date:.....

Signature of the Secretary
ZilaSainik Board or
Commanding Officer
(Seal of the above authority)

BACK TO TOP

APPENDIX- G

CERTIFICATE TO BE PRODUCED BY THE CANDIDATES BELONGING TO RURAL AREAS OF HARYANA

Certified that Shri/Smt./Ms.....son/daughter of Shri passed his/her Matric/10+2 Examination in the year as a regular student of our School (Name of School)..... which is located in Village.....,Teh.....,Distt.....and falls in Rural Area. His/her Class Roll No. was Certified further that this is a Govt./Govt. aided School.

Date.....
Place.....

Signature of the Head Master
/Principal of the School.
(legible office seal)

APPENDIX- H

**MEDICAL CERTIFICATE FOR PHYSICALLY HANDICAPPED
PT. B.D. SHARMA UNIVERSITY OF HEALTH SCIENCES,
ROHTAK
OR
OFFICE OF THE CHIEF MEDICAL OFFICER**

No..... Dated.....

Certified that Shri/Km./Smt. Son/Daughter of Shri resident of.....District..... appeared before the undersigned for medical check up. On medical examination, he/she is found suffering fromand thus he/she is Physically Handicapped. His/Her percentage of Handicap is%(in figure)(in words).

Professor & Head,
Department of
Pt. B.D. Sharma Univ. of Health Sciences, Rohtak
OR
Chief Medical Officer
..... (Haryana)

(Signature of Applicant)

(Seal of the above authority)

LIST OF BACKWARD CLASSES IN HARYANA STATE**BLOCK..A**

- | | |
|---|--------------------------------------|
| 1. Aheria, Aheri, Heri, Naik, Thori or Turi, Hari | 36. Khanjhera |
| 2. Barra | 37. Kuchband |
| 3. Beta, HensiorHesi | 38. Labana |
| 4. Bagria | 39. Lakhera, Manihar, Kachera |
| 5. Barwar | 40. Lohar, Panchal-Brahmin |
| 6. Barai, Tamboli | 41. Madari |
| 7. Baragi, Bairagi, SwamiSadh | 42. Mochi |
| 8. Battera | 43. Mirasi |
| 9. Bharbhujja, Bharbhunja | 44. Nar |
| 10. Bhat, Bhatra, Darpi, Ramiya | 45. Noongar |
| 11. BhuhaliaLohar | 46. Nalband |
| 12. Changar | 47. Pinja, Penja |
| 13. Chirimar | 48. Rehar, Rehara or Re |
| 14. Chang | 49. Raigar |
| 15. Chimba, Chhipi, Chimpa, Darzi, Rohilla | 50. Rai Sikhs |
| 16. Daiya | 51. Rechband |
| 17. Dhobis | 52. Shorgir, Shergir |
| 18. Dakaut | 53. Soi |
| 19. Dhimar, Mallah, Kashyap, Rajpoot, Kahar, Jhiwar, Dhinwar, Khewat, Mehra, Nishad, Sakka, Bhisti, Sheikh-Abbasi | 54. Singhikant, Singiwala |
| 20. Dhosali, Dosali | 55. Sunar, Zargar, Soni |
| 21. Faquir | 56. Thathera, Tamera |
| 22. Gwaria, Gauria or Gwar | 57. Teli |
| 23. Ghirath | 58. Banjara, Banjara |
| 24. Ghasi, Ghasiara or Ghosi | 59. Weaver (Jullaha) |
| 25. Gorkhas | 60. Badi/Baddon |
| 26. Gawala, Gowala | 61. Bhattu/Chattu |
| 27. Gadaria, Pal, Baghel | 62. Mina |
| 28. Garhi-Lohar | 63. Rahbari |
| 29. Hajjam, Nai, Nais, Sain | 64. Charan |
| 30. Jhangra Brahman, Khati, Suthar, Dhiman- Brahmin, Tarkhan, Barhai, Baddi. | 65. Chaaraj (Mahabrahman) |
| 31. Joginath, Jogi, Nath, Yogi | 66. Udasin |
| 32. Kanjar or Kanchan | 67. Ramgarhia |
| 33. Kurmi | 68. Rangrez, Lilgar, Nilgar, Lallari |
| 34. Kumhars, Prajapati | 69. Dawala, Soni- Dawala, Nyaaria |
| 35. Kamboj | 70. Bhar, Rajbhar |
| | 71. Nat (Muslim) |
| | 72. Jangam |

BLOCK..B

- | | |
|---------------------|---|
| 1. Ahir/Yadav | 4. Saini, Shakya, Kushwaha, Koeri, Maurya |
| 2. Gujjar | 5. Meo |
| 3. Lodh/Lodha/Lodhi | 6. Gosai/Gosain/Goswami |

BACK TO TOP

APPENDIX- J

Copy of letter No. 1170-SW (I)-95 dated 7.6.95 received from the Commissioner & Secretary to Government, Haryana, Welfare of Scheduled Castes and Backward Classes Department, Haryana, Chandigarh, addressed to all Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurugram Divisions, all Deputy Commissioners & Sub Divisional Officers in Haryana and Registrar, Punjab and Haryana High Court, Chandigarh.

Sub: Exclusion of socially advanced persons/sections (Creamy Layer) from Backward Classes.

Sir,

I am directed to invite your attention to the subject mentioned above and to state that following the Supreme Court judgement in the Indira Sawhney and others versus Union of India case, the Haryana Government vide notification dated 12.10.1993 had set up the Haryana Second Backward Classes Commission. The terms of reference of this Commission were to entertain, examine and recommend upon requests for inclusion and complaints of over-inclusion and under- inclusion in the list of Backward Classes. Vide notification dated 26-5-1994, the Commission was also assigned the function of specifying the basis, applying the relevant and requisite socio- economic criteria to exclude socially advanced persons/sections (Creamy Layer) from Backward Classes.

In its report submitted on 16.5.1995, the Haryana Second Backward Classes Commission had recommended the criteria for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes. After considering these recommendations, the Government has decided that the benefit of reservation shall not apply to persons/sections mentioned in **Annexure „A‘**, which is enclosed.

All the departments are requested to bring the above instructions to the notice of all the Heads of Departments and appointing authorities under their control for necessary compliance.

ANNEXURE-A

<u>Description of Category</u>	<u>To whom rule of exclusion will apply</u>
I. Constitutional Posts	Son(s) and daughter(s) of <ol style="list-style-type: none">President of India;Vice President of India;Judges of the Supreme Court and of the High Courts;Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commissioner; Comptroller and Auditor General of India;Persons holding Constitutional positions of like nature.
II.	Son(s) and daughter(s) of <ol style="list-style-type: none">parents, both of whom are Class-I Officers;parents, either of whom is a Class-I Officer;parents, both of whom are Class-I Officers, but one of them dies or suffers permanent incapacitation.

- d) parents, either of whom is a Class-I Officer and such parent dies or suffers permanent incapacitation and before such death or such incapacitation has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5years.
 - e) parents, both of whom are Class-I Officers die or suffer permanent incapacitation and before such death or such incapacitation of the both, either of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5years.
- A. Provided that the rule of exclusion shall not apply in the following cases:
- a) Sons and daughters of parents either of whom or both of whom are Class-I Officers and such parent(s) dies/die or suffer permanent incapacitation.
 - b) A lady belonging to OBC category has got married to a Class-I Officer and may herself like to apply for a job.
- B. Son(s) and daughter(s)of
- a) parents both of whom are Class-II Officers.
 - b) parents of whom only the husband is a Class-I Officer and he gets into Class-I at the age of 40 or earlier.
 - c) parents, both of whom are Class- II officers and one of them dies or suffers permanent incapacitation and either one of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years before such death or permanent incapacitation;
 - d) parents of whom the husband is a Class- I Officer (direct recruit or pre-forty promoted) and the wife is a Class-II officer and the wife dies or suffers permanent incapacitation; and
 - e) parents, of whom the wife is a Class I officer (Direct Recruit or pre-forty promoted) and the husband is a Class-II officer & the husband dies or suffers permanent incapacitation.
- Provided that the rule of exclusion shall not apply in the following cases:
- Sons and daughters of
- a) parents, both of whom are Class II officers and one of them dies or suffers permanent incapacitation.
 - b) parents, both of whom are Class-II officers and both of them die or suffer permanent incapacitation, even though either of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years before their death or permanent incapacitation.
- C. The criteria enumerated in A & B above in this Category will apply *mutatis mutandito* officers holding equivalent or comparable posts in PSUs, Banks, Insurance Organizations, Universities, etc. pending the evaluation of the posts on

- equivalent or comparable basis in these institutions, the criteria specified in Category V below will apply to the officers in these Institutions.
- III Sons(s) and daughter(s) of parents either or both of whom is or are in the rank of Colonel and above in the army and to equivalent posts in the Navy and the Air Force and the Para Military Forces:
Provided that -
- i) If the wife of an Armed Forces Officer is herself in the Armed Forces (i.e., the category under consideration), the rule of exclusion will apply only when she herself has reached the rank of Colonel;
 - ii) the service ranks below Colonel of husband and wife shall not be clubbed together;
 - iii) If the wife of an officer in the Armed Forces is in Civil employment, this will not be taken into account for applying the rule of exclusion unless she falls in the service category under item No. II in which case the criteria and conditions enumerated therein will apply to her independently.
- IV Son(s) and daughter(s) of persons belonging to a family (father, mother and minor children) which owns land more than land permissible under the Ceiling Act of Haryana State.
- V Income/Wealth Tax Son(s) and daughter(s) of:
- a) Persons having gross annual income of Rs. 6.00 lakhs or above or possessing wealth above the exemption limit as prescribed in the Wealth Tax Act for a period of three consecutive years. (Range of income has been revised from Rs. 4.50 lakhs to Rs. 6.00 lakhs vide Chief Secretary letter No. 22/22/2004-3GS-III dated 06.01.2014/14.06.2016).
 - b) Persons in Categories I, II, III & IV who are not disentitled to the benefit of reservation but have income from other sources of wealth which will bring them within the income/wealth criteria mentioned in (a) above.

Explanation:

- i) Income from salaries or agricultural land shall not be clubbed;
- ii) The income criteria in terms of rupee will be modified taking into account the change in its value every three years. If the situation, however, so demands, the interregnum may be less.
- iii) Where the husband is in some profession and the wife is in a Class II or lower grade employment, the income/wealth test will apply only on the basis of the husband's income.
- iv) If the wife is in any profession and the husband is in employment in a Class II or lower rank post, then the income/wealth criterion will apply only on the basis of the wife's income and the husband's income will not be clubbed with it.

Explanation: Wherever the expression, 'permanent incapacitation' occurs in this schedule it shall mean incapacitation which results in putting an Officer out of service.

From

The Chief Secretary to Govt. of Haryana

To

1. All the Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurugram Divisions.
2. The Registrar, Punjab & Haryana High Court, Chandigarh.
3. All the Deputy Commissioners & Sub-Divisional Officers(Civil) in Haryana State

Subject : Clarification regarding issuance of certificate of Haryana Backward Classes.

Sir,

I am directed to invite your attention to the Govt. of Haryana, Social Welfare Department letter No. 1170-SW (1) 95, dated 7.6.95 on the subject noted above, therein criteria was laid down to assess the creamy layer persons of Haryana Backward Classes in Haryana State. The Backward Classes of Haryana are facing difficulty in obtaining the Backward Classes certificate from the certificate issuing authority due to some understanding in the instructions dated 7.6.95. After careful consideration the Govt. of Haryana has decided to issue clear cut directions to all the Heads of Departments and Deputy Commissioners in the state for issuing Backward Classes Certificate without any further delay.

It is **clarified** that the income from salary will not be taken into account for the purpose of income/wealth tax in respect of service category and while calculating income or wealth **tax** of the Government employee of Backward Classes who is not covered under Annexure-A, description of categories No. I, II (a, b, c, d) and III & IV, hence becoming entitled for the benefit of reservation under Backward Classes category, his salary should not be included but his other sources of income/wealth be included for income/wealth tax.

All the departments are requested to bring the above instructions to the notice of all the Head of Departments and appointing authorities under their control for necessary compliance.

Yours faithfully,

Sd/-

Joint Secretary General Administration
for Chief Secretary to Govt. Haryana

To

1. All the Financial Commissioners & Secretaries to Govt., Haryana.
2. All the Administrative Secretaries to Govt., Haryana.

BACK TO TOP

LIST OF SCHEDULED CASTES IN HARYANA STATE

S. No.	NAME OF THE CASTE	S. No.	NAME OF THE CASTE
1.	Ad Dharmi,	27.	Pasi
1A.	Aheria, Aheri, Hari, HeriThori, Turi.	28.	Perna
2.	Balmiki	29.	Pherera
3.	Bangali	29A	Rai Sikh
4.	Barar, Burar, Berar	30.	Sanhai
5.	Batwal, Barwala	31.	Sanhal
6.	Bauria, Bawaria	32.	Sansi, BhedkutManesh
7.	Bazigar	33.	Sansoi
8.	Bhanjra	34.	Sapela, Sapera
9.	Chamar, JatiaChamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhambi, ChamarRohidas, Jatava, Bhatoi, Ramdasia, Jatav	35.	Sarera
10.	Chanal	36.	Sikligar, Bariya
11.	Dagi	37.	Sirikiband
12.	Darain		
13.	Deha,Dhea,Dhaya		
14.	Dhanak		
15.	Dhogri, Dhangri, Sigg		
16.	Dumna, Mahasha, Doom		
17.	Gagra		
18.	Gandhila, Gandil, Gondola		
19.	Kabirpanthi, Julaha		
20.	Khatik		
21.	Kori, Koli		
22.	Marija, Marecha		
23.	Mazhabi, Mazhabi Sikh		
24.	Megh, Meghwal		
25.	Nat, Badi		
26.	Od		

BACK TO TOP

LIST OF DEPRIVED SCHEDULED CASTES

1. Ad Dharmi
2. Balmiki
3. Bangali
4. Barar, Burar, Berar
5. Batwal, Barwala
6. Bauria, Bawaria
7. Bazigar
8. Bhanjra
9. Chanal
10. Dagi
11. Darain
12. Deha, Dhaya, Dhea
13. Dhanak
14. Dhogri, Dhangri, Siggri
15. Dumna, Mahasha, Doom
16. Gagra
17. Gandhila, Gandil, Gondola
18. Kabirpanthi, Julaha
19. Khatik
20. Kori, Koli
21. Marija, Marecha
22. Mazhabi, Mazhabi Sikh
23. Megh, Meghwal
24. Nat, Badi
25. Od
26. Pasi
27. Perna
28. Pherera
29. Sanhai
30. Sanhal
31. Sansi, Bhedkut, Manesh
32. Sansoi
33. Sapela, Sapera
34. Sarera
35. Sikligar, Bariya
36. Sirkiband

BACK TO TOP

APPENDIX- L

S. No.	Games	S. No.	Games	S. No.	Games
1.	Aquatics (M)	45.	Judo (M)	89.	Taekwondo (W)
2.	Aquatics (W)	46.	Judo (W)	90.	Target Ball (M)
3.	American Football (M)	47.	Karate (M)	91.	Target Ball (W)
4.	American Football (W)	48.	Karate (W)	92.	Tug of War (M)
5.	Archery (M)	49.	Kick Boxing (M)	93.	Tug of War (W)
6.	Archery (W)	50.	Kick Boxing (W)	94.	Woodball (M) Demonstration
7.	Athletics (M)	51.	Korf Ball (Mixed)	95.	Woodball (W) Demonstration
8.	Athletics (W)	52.	Mini Golf (M)	96.	Wrestling Free Style (M) & Greco Roman Style Wrestling
9.	Ball Badminton (M)	53.	Mini Golf (W)	97.	Wrestling Free Style (W)
10.	Ball Badminton (W)	54.	Netball (M)	98.	Wt. Lifting (M) & Best Physique
11.	Baseball (M)	55.	Netball (W)	99.	Wt. Lifting (W)
12.	Baseball (W)	56.	PencakSilat (M)	100.	Wushu (M)
13.	Boxing (M)	57.	PencakSilat (W)	101.	Wushu (W)
14.	Boxing (W)	58.	Power Lifting (M)	102.	Yachting (M)
15.	Bridge (M)	59.	Power Lifting (W)	103.	Yachting (W)
16.	Bridge (W)	60.	Qwan Ki Do (M)	104.	Yoga (M)
17.	Canoeing and Kayaking (M)	61.	Qwan Ki Do (W)	105.	Yoga (W)
18.	Canoeing and Kayaking (W)	62.	Roller Hockey (M)	106.	Celebration of Int. Day of Uni. Sports in India
19.	Circle Style Kabaddi (M)	63.	Roller Hockey (W)	107.	Badminton (M)
20.	Circle Style Kabaddi (W)	64.	Roller Sports (M)	108.	Badminton (W)
21.	Cross Country Races (M)	65.	Roller Sports (W)	109.	Basketball (M)
22.	Cross Country Races (W)	66.	Roll Ball (M)	110.	Basketball (W)
23.	Cycling Road (M)	67.	Roll Ball (W)	111.	Chess (M)
24.	Cycling Road (W)	68.	Rope Skipping (M)	112.	Chess (W)
25.	Cycling Track (M)	69.	Rope Skipping (W)	113.	Cricket (M)
26.	Cycling Track (W)	70.	Rowing (M)	114.	Cricket (W)
27.	Drop Roball (M)	71.	Rowing (W)	115.	Football (M)
28.	Drop Roball (W)	72.	Rugby (M)	116.	Football (W)
29.	E-Sports (M) & M Sports (M)	73.	Rugby (W)	117.	Handball (W)
30.	E-Sports (W) & M Sports (W)	74.	Six-A-Side Cricket (M)	118.	Handball (M)
31.	Fencing (M)	75.	Six-A-Side Cricket (W)	119.	Hockey (M)
32.	Fencing (W)	76.	SepakTakraw (M)	120.	Hockey (W)
33.	Floor Ball (M)	77.	SepakTakraw (W)	121.	Kabaddi (M)
34.	Floor Ball (W)	78.	Shooting (M) Air Rifle & Pistol Shooting (M) Trap	122.	Kabaddi (W)
35.	Gatka (M)	79.	Shooting (W) Air Rifle & Pistol Shooting (W) Trap	123.	Kho-Kho (M)
36.	Gatka (W)	80.	Soft Baseball (M)	124.	Kho-Kho (W)
37.	Golf (M)	81.	Soft Baseball (W)	125.	Table Tennis (M)
38.	Golf (W)	82.	Soft Tennis (M)	126.	Table Tennis (W)
39.	Grappling Sports (M)	83.	Soft Tennis (W)	127.	Tennis (M)
40.	Grappling Sports (W)	84.	Softball (M)	128.	Tennis (W)
41.	Gymnastics & Malkhamb (M)	85.	Softball (W)	129.	Volleyball (M)
42.	Gymnastics & Malkhamb (W)	86.	Squash Rackets (M)	130.	Volleyball (W)
43.	Indoor Hockey 5's (M)	87.	Squash Rackets (W)		
44.	Indoor Hockey 5's (W)	88.	Taekwondo (M)		

**LIST OF SELF-STYLED INSTITUTES/ UNIVERSITIES WHICH HAVE BEEN DECLARED
BOGUS BY THE UNIVERSITY GRANTS COMMISSION**

1. Commercial University Ltd., Daryaganj, Delhi.
 2. United Nations University, Delhi.
 3. Vocational University, Delhi.
 4. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi - 110 008.
 5. Indian Institute of Science and Engineering, New Delhi.
 6. Viswakarma Open University for Self-Employment, Rozgar Sewa sadan, 672, Sanjay Enclave, Opp. GTK Depot, Delhi-110033.
 7. Adhyatmik Vishwavidyalaya (Spiritual University), 351-352, Phase-I, Block-A, Vijay Vihar, Rithala, Rohini, Delhi-110085
 8. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.
 9. St. John's University, Kishanattam, Kerala.
 10. Raja Arabic University, Nagpur, Maharashtra.
 11. Indian Institute of Alternative Medicine, Kolkatta.
 12. Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Builtech inn, 2nd Floor, Thakurpurkur, Kolkatta -700063
 13. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.
 14. Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad, Uttar Pradesh.
 15. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
 16. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
 17. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh.
 18. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh.
 19. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, Uttar Pradesh.
 20. Indraprastha Shiksha Parishad, Institutional Area, Khoda, Makanpur, Noida Phase-II, Uttar Pradesh.
 21. Nababharat Shiksha Parishad, Anupoorna Bhawan, Plot No. 242, Pani Tanki Road, Shaktinagar, Rourkela-769014.
 22. North Orissa University of Agriculture & Technology, Odisha.
 23. Sree Bodhi Academy of Higher Education, No. 186, Thilaspeth, Vazhuthavoor Road, Puducherry-605009
- * **Bhartiya Shiksha Parishad, Lucknow, UP - the matter is subjudice before the District Judge - Lucknow**

For more details please login to: www.ugc.ac.in

Note:- Before finalizing the admissions, the up-dated lists of recognized examinations of Haryana School Education Board, Bhiwani/Other Boards/Universities is /are also required to be consulted.

APPENDIX-N

DECLARATION OF NON-RESIDENT INDIAN

I _____ son/daughter of Shri _____ presently residing at _____ do hereby solemnly declare that I am having a status of non-resident Indian*, a proof of which is enclosed herewith. I shall pay all the University fee chargeable in convertible foreign currency payable at Rohtak.

Full Signature of the Candidate

Place: _____

Full signature of the NRI

Date: _____

Name: _____

Address: _____

Passport No.

*Visa No. _____.

_____ Foreign Bank/ _____

NRI Account No.....

Note : Photocopies of Passport and Visa shall be attached.

BACK TO TOP

Self Declaration by the Student

1. I, (Full Name of the Student with admission/ registration/ enrollment No.) S/o, D/o Mr./Mrs./Ms. _____ having been admitted to _____ (name of the institution) _____ have carefully read-THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012 and fully understood the provisions contained in the said ordinance.
2. I have, in particular, perused clause 2(f) of the ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that:
 - (a) I will not indulge in any behavior or act that may be constituted as ragging under the ordinance.
 - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the county on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of the Student

Name:

Self Declaration by the Parent/ Guardian

1. I, Mr./Mrs./Ms (Full name of parent/ guardian) father/mother/guardian of, (Full name of student with University Roll No.), having been admitted to_____ (name of the institutions)_____have carefully read -THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012 and fully understood the provisions contained in the said ordinance.
2. I have, in particular, perused clause 2(f) of the ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that:
 - (a) My ward will not indulge in any behavior or act that may be constituted as ragging under the ordinance.
 - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the county on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of the Parent/ Guardian

Name:

Address:

Telephone/ Mobile No.

E-mail id

BACK TO TOP

(To be substituted bearing same No. & Date)

प्रेषक

महानिदेशक उच्चतर शिक्षा, हरियाणा,
शिक्षा सदन, सैक्टर-5, पंचकूला ।

सेवा में

रजिस्ट्रार,

1. कुरुक्षेत्र विश्वविद्यालय, कुरुक्षेत्र।
2. महर्षि दयानन्द विश्वविद्यालय, रोहतक।
3. भगत फूल सिंह महिला विश्वविद्यालय, खानपुरकलां, सोनीपत।
4. चौ० देवी लाल विश्वविद्यालय, सिरसा।
5. चौ० बंसीलाल विश्वविद्यालय, भिवानी।
6. चौधरी रणबीर सिंह विश्वविद्यालय, जीन्द।
7. इन्दिरा गांधी विश्वविद्यालय, मीरपुर (रेवाड़ी)।
8. केन्द्रीय विश्वविद्यालय नारनौल (महेन्द्रगढ़)।
9. बाई०एम०सी०ए०, फरीदाबाद।
10. चौ० चरणसिंह कृषि विश्वविद्यालय, हिसार।
11. हरियाणा राज्य के सभी प्राईवेट विश्वविद्यालय।
12. अराजकीय अनुदान प्राप्त, स्वपोषित डिग्री महाविद्यालयों एवं राजकीय शिक्षण महाविद्यालयों के प्राचार्य।

यादि क्रमांक: 3/89-2017 छा०(2)

दिनांक, पंचकूला 14/12/17

विषय:

Submission of On Line Application for Post Matric Scholarship Scheme for SC/ST and OBC Students for the Academic Session 2017-18

उपरोक्त विषय पर इस विभाग के पत्र क्रमांक 3/89-2017 छा०(2), दिनांक 28.8.2017, 03.10.2017, 29.11.2017, 08.12.2017 तथा 13.12.2017 की निरन्तरता में ।

जैसा कि आपको पहले ही सूचित किया गया है कि भारत सरकार के निर्देशानुसार S.C. छात्रों से फीस/फण्डस (संबन्धित विश्वविद्यालय से अनुमोदित फीस स्ट्रक्चर अनुसार) नहीं लिये जाने हैं। फीस/फण्डस सम्बन्धित संस्थान Post Matric Scholarship Scheme for S.C. Students के अन्तर्गत क्लेम करेंगे। अपने कालेज के S.C. छात्रों का क्लेम मेजते हुए सभी शिक्षा संस्थान एक प्रमाण पत्र भी देते कि उन्होंने S.C. छात्रों से फीस/फण्डस नहीं लिए हैं तब मैनेजमेंट शेर की राशि संस्थान के बैंक खाता में डाल दी जायेगी ।

परन्तु विभाग के ध्यान में लाया गया है कि अभी भी कुछ महाविद्यालयों द्वारा इन निर्देशों की दृढ़ता से पालना नहीं की जा रही है तथा महाविद्यालयों द्वारा अनुसूचित जाति के विद्यार्थियों से फीस/फण्डस लिए जा रहे हैं। अतः इस संबंध में आपको पुनः निर्देश जारी किये जाते हैं कि यदि आप द्वारा अनुसूचित जाति के विद्यार्थियों से फीस/फण्डस लिए हैं, तो तुरन्त उन्हें वापिस करें तथा छात्रों के आवेदन वैरिफाई करके तथा अवाई रोल तैयार करके तत्काल मैनेजमेंट शेर के भुगतान हेतु निदेशालय में प्रस्तुत करें ताकि समय पर भुगतान किया जा सके।

(Signature)
उप निदेशक छात्रवृत्ति,
कृते महानिदेशक उच्चतर शिक्षा,
हरियाणा, पंचकूला

**Government of Haryana
(Name & Address of the authority issuing the certificate)
(ECONOMICALLY WEAKER SECTION)
EWS INCOME AND ASSET CERTIFICATE**

Certificate No.....

Date:.....

VALID FOR THE YEAR

This is to certify that Shri/Smt./Kumari Son/Daughter/Wife of is permanent resident of....., Village/Street , Post Office , District , Pin Code whose photograph is affixed below and attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 6 lakh (Rupees Six Lakh only) for the financial year

It is further certified that His/her family does not own or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 100sq. ft. And above;
- III. Residential plot of 100sq. yards and above in notified municipalities;
- IV. Residential plot of 200sq. yards and above in areas other than the notified municipalities.
- V. Total immovable assets owned are valued at Rs. One Crore or more.

2. Shri/Smt./Kumari belongs to the caste, which is not recognized as a Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B).

Signature with seal of Office

Name.....

Designation.....

<p>Recent Passport size attested photograph of the applicant</p>
--

*Note1: Income means income from all sources i.e., salary, agriculture, business, profession etc.

**Note2: The term Family for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

***Note3: The property held by a Family in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.

AFFIDAVIT

(BY THE PARENTS OF THE BACKWARD CLASS CATEGORY CANDIDATE)

_____ Father/Mother of _____ Resident of
_____ Tehsil _____ District
_____ Seeking admission to _____

_____ programs in Haryana do here by Solemnly affirm and declare that I belong to _____ Caste, which is included in the list of Backward Classes Block 'A' / 'B' approved by the Haryana Govt. I further declare and affirm that I and my wife / husband are not covered under the criteria fixed by Haryana Govt. vice letter No. 1170/SW (1)-95 dated 7-6-95 & No. 22/22/2..4- 3 GSIII dated 06.01.2014 for excluding socially advanced persons / sections (Creamy Layer) from Backward Classes.

I further undertake that in case the information contained in the above para id found false at any stage, the Competent Authority will be entitled to cancel the admission.

Dated: _____

DEPONENT

Place: _____

VERIFICATION

Verified that the above statement is true and correct to the best of my knowledge and belief and nothing been concealed therein.

Dated: _____

DEPONENT

Place: _____

BACK TO TOP

SUBMISSION OF DOCUMENTS FOR REGISTRATION

I _____ S/o _____ and a student of
(Class/Program) under
Roll No. _____ took admission in
_____ semester on _____(date). I am submitting the
following documents for verification on this date (DD/MM/YY);

1. _____
2. _____
3. _____
4. _____

Signature of the student

Date:

The above mentioned copies of certificates (_____No. of certificates) have been
received by me.

AND/OR*

The following deficiencies in submission of documents have been informed to the student by me:

Deficiencies noted. These will be removed latest by _____

Signature of Student

Sign & Designation of official

Name of the
Dept/College/Institute

*Strike out whichever is inapplicable

BACK TO TOP

UNDERTAKING FOR GAP YEAR

I _____ S/o., _____
resident of _____ do hereby
solemnly state & affirm as under:

- (1) That I am a resident of above said address.
- (2) That I have passed _____ class in the year _____
from _____ School/College/Institute/University.
- (3) That I have not joined/admitted in any School/College/Institution due to
_____(Reason)
.
- (4) That there is a GAP in my studies from _____ to _____.
- (5) That during this period I was not involved in an illegal activity and that no
Criminal case is pending against me in any court of Law.
- (6) That I command a good reputation and respect in general public.
- (7) That I have not availed post matric scholarship for the same programme name or
program from any College/University/Institute during the gap year.

Deponent (Student)

Verification:-

Verified that the contents of my above said undertaking are true correct to the best of my knowledge and belief and nothing has been concealed or misrepresented therein. In case the above facts are found incorrect any state then my admission can be cancelled by the University.

Date: _____

Place: _____

Deponent (Student)

BACK TO TOP

ACADEMIC CALENDAR FOR ODD SEMESTER 2020-21

FOR UNDERGRADUATE/POSTGRADUATE PROGRAMS

i. Admission Process for fresh students of 5 Year Integrated Honors Programs	From 15.07.2020 onwards
ii. Admission Process for fresh students of PG Programs	From 24.07.2020 onwards
iii. Admission Process for existing students of 5-Year Integrated/Hons. and PG Programs	From 16.07.2020 onwards
iv. Intermediate semester Admission schedule	From 16.07.2020 to 31.07.2020
v. Commencement of Classes for other than first year/semester students	(Online classes will be held from 01.08.2020 to 31.08.2020 and thereafter On-campus*)
vi. Commencement of Classes for Fresh batch (First Semester/Year)	From 01.09.2020 (On-campus Classes*)
Conduct of Examinations	From 01.01.2021 to 25.01.2021
Commencement of Classes for Even Semester	From 27.01.2021 onwards

*Online/On-campus classes schedule will be as per the instructions received from the State Government due to on-going COVID-19 pandemic.

Note:

1. If the number of teaching days falls less than 180 days (90 days in each semester) in the academic session 2020-21 due to some unforeseen reasons, it would be the responsibility of each Department/ Institute/College to make, good the loss by arranging extra classes.
2. The State Universities are authorized to make minor changes/adjustment according to their local condition at their own level, keeping in view the condition of minimum 90 teaching days in each semester.

BACK TO TOP

LIST OF HOLIDAYS

Holidays will be observed on the following dates in the University and MDU-CPAS, Gurugram during 2020:

Sr. No.	Name of Holidays	Date & Month	Day of Week
1	All Sundays		
2	All Saturdays (In the University offices where 5 days week has been implemented)		
3	Second Saturday (In the University offices where 5 days weeks has not been implemented)		
4.	Guru Govnd Singh Jayanti	2 nd January	Thursday
5.	Basant Panchmi/Sir Chotu Ram Jayanti	30 th January	Thursday
6.	Maha Shivratri	21 st February	Friday
7.	Holi	10 th March	Tuesday
8.	Shaheedi Diwas/Martyrdom day of Bhagat Singh, Rajgurue & Sukhdev	23 rd March	Monday
9.	Ram Navmi	2 nd April	Thursday
10.	Mahavir Jayanti	6 th April	Monday
11.	Dr. B.R. Ambedkar Jayanti	14 th April	Tuesday
12.	Id-ul-Fitr/ Maharana Pratap Jayanti	25 th May	Monday
13.	Sant Kabir Jayanti	5 th June	Friday
14.	Shaheed Udham Singh's Martyrdom Day	31 st July	Friday
15.	Raksha Bandhan	3 rd August	Monday
16.	Janamashtmi	12 th August	Wednesday
17.	Shaheedi Divas/ Haryana War Heroes' Martyrdom Day	23 rd September	Wednesday
18.	Mahatma Gandhi Jayanti	2 nd October	Friday
19	Guru Nanak Jayanti	30 th November	Monday
20.	Christmas	25 December	Friday

Note: Holidays for the period from Jan. 2021 to July 2021 will be notified later on.

BACK TO TOP



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Maharshi Dayanand University
Delhi Road, Rohtak, Haryana as
Accredited
with CGPA of 3.44 on seven point scale
at A⁺ grade
valid up to March 27, 2024*



Date : March 28, 2019

S. C. Ceem

Director

IMPORTANT INFORMATION

(NAAC Accredited A+ Grade)

- 1▶ Processing charges for online application form for admission
 - Rs.1000/- for General Category
 - Rs.250/- for SC/BC candidates of Haryana only
- 2▶ The admission fee is to be paid online through Debit Card/Net Banking only.
- 3▶ The Prospectus can be downloaded from the University website: www.mdu.ac.in
- 4▶ The candidates are required to go through the Students Handbook available online before filling the Online Application Form for admission to various programs.

Programs	Opening Date of Online Application	Closing Date of Online Application
Five Year Integrated/Honors	15.07.2020	07.08.2020
Post Graduate	24.07.2020	14.08.2020

HELPDESK

For Online Registration/ Technical help:

☎ 01262-293233
✉ reg.admission@mdu.ac.in

DDE Building, Near Gate No. 1, MDU, Rohtak
(For technical assistance)

For general information about Admission/Prospectus
☎ 0124-2383343

✉ contact.cpas@mdu.ac.in
(MDU Centre For Professional & Allied Studies, Sector 40, Gurugram)

